



MASTER AGREEMENT # 021825
CATEGORY: Electric Vehicle Supply Equipment with Related Services
SUPPLIER: ChargerCrew Canada Inc.

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and ChargerCrew Canada Inc., 113 Winniett Street, Woodstock, ON Canada N4S 5Z8 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

Article 1:
General Terms

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.
- 2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.
- 3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.
- 4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about

Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

- 5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on September 18,2029, unless it is cancelled or extended as defined in this Agreement.
 - a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.
 - b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.
- 6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.
- 7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in (RFP #021825) to Participating Entities. In Scope solutions include:
 - a) **Category 1:** On Grid Electric Vehicle Supply Equipment and Related Services:
 - i) All forms of network and non-network electric vehicle charging hardware and related infrastructure, including charging stations;
 - ii) Services related to the offering of electric vehicle charging hardware, including maintenance, repair, parts, supplies, and training;
 - iii) Site Assessment, site preparation and materials, and installation services related to electric vehicle charging hardware; and,
 - iv) Electric vehicle supply network service providers and operators, charge monitoring and reporting services, billing services, grid and power management solutions, with related software technology.
 - v) **Category 1** responders **MAY** include off-grid (Category 2) solutions in their response.
 - b) **Category 2:** Solar and Off-Grid **ONLY** Electric Vehicle Supply Equipment and Related Services, such as:
 - i) All forms of network and non-network electric vehicle charging hardware and related infrastructure, including charging stations;
 - ii) Services related to the offering of electric vehicle charging hardware, including maintenance, repair, parts, supplies, and training;
 - iii) Site Assessment, site preparation and materials, and installation services related to electric vehicle charging hardware;
 - iv) Electric vehicle supply network service providers and operators, charge monitoring and reporting services, billing services, grid and power management solutions, with related software technology.
 - v) **Category 2** responders may **ONLY** offer solutions capable of operating off-grid.
- 8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.

- 9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.
- 10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.
- 11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcwell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.
- 12) **Open Market.** Supplier's open market pricing process is included within its Proposal.
- 13) Supplier Representations:**
- i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.
 - ii) **Licenses.** As applicable, Supplier will maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of Supplier's business with Participating Entities. Participating Entities may request all relevant documentation directly from Supplier.
 - iii) **Supplier Warrants.** Supplier warrants that all Included Solutions furnished under this Agreement are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Solutions are suitable for and will perform in accordance with the ordinary use for which they are intended.
- 14) **Bankruptcy Notices.** Supplier certifies and warrants it is not currently in a bankruptcy proceeding. Supplier has disclosed all current and completed bankruptcy proceedings within the past seven years within its Proposal. Supplier must provide notice in writing to Sourcwell if it enters a bankruptcy proceeding at any time during the term of this Agreement.
- 15) **Debarment and Suspension.** Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota, the United States federal government, or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Agreement. Supplier further warrants that it will provide immediate written notice to Sourcwell if this certification changes at any time during the term of this Agreement.
- 16) **Provisions for non-United States federal entity procurements under United States federal awards or other awards (Appendix II to 2 C.F.R § 200).** Participating Entities that use United States federal grant or other federal funding to purchase solutions from this Agreement may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200.

Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Section, all references to “federal” should be interpreted to mean the United States federal government. The following list applies when a Participating Entity accesses Supplier’s Included Solutions with United States federal funds.

- i) **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all agreements that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. § 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.
- ii) **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must comply with all applicable Davis-Bacon Act provisions.
- iii) **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to

the purchases of supplies, materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Agreement. Supplier certifies that during the term of an award for all Agreements by Sourcwell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

iv) **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all Agreements by Sourcwell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

v) **CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387).** Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Agreement it will comply with applicable requirements as referenced above.

vi) **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

vii) **BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352).** Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

viii) **RECORD RETENTION REQUIREMENTS.** To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

ix) **ENERGY POLICY AND CONSERVATION ACT COMPLIANCE.** To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

x) **BUY AMERICAN PROVISIONS COMPLIANCE.** To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

xi) **ACCESS TO RECORDS (2 C.F.R. § 200.336).** Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

xii) **PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

xiii) **FEDERAL SEAL(S), LOGOS, AND FLAGS.** The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

xiv) **NO OBLIGATION BY FEDERAL GOVERNMENT.** The U.S. federal government is not a party to this Agreement or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Agreement or any purchase by an authorized user.

xv) **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** The Contractor acknowledges that 31 U.S.C. § 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Agreement or any purchase by a Participating Entity.

xvi) **FEDERAL DEBT.** The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

xvii) **CONFLICTS OF INTEREST.** The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Agreement or any aspect related to the anticipated work under this Agreement raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

xviii) **U.S. EXECUTIVE ORDER 13224.** The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

xix) **PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.** To the extent applicable, Supplier certifies that during the term of this Agreement it will comply with applicable requirements of 2 C.F.R. § 200.216.

xx) **DOMESTIC PREFERENCES FOR PROCUREMENTS.** To the extent applicable, Supplier certifies that during the term of this Agreement, Supplier will comply with applicable requirements of 2 C.F.R. § 200.322.

Article 2: Sourcewell and Supplier Obligations

The Terms in this Article 2 relate specifically to Sourcewell and its administration of this Master Agreement with Supplier and Supplier's obligations thereunder.

- 1) **Authorized Sellers.** Supplier must provide Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers which may complete transactions of Included Solutions offered under this Agreement. Sourcewell may request updated information in its discretion, and Supplier agrees to provide requested information within a reasonable time.
- 2) **Product and Price Changes Requirements.** Supplier may request Included Solutions changes, additions, or deletions at any time. All requests must be made in writing by submitting a Sourcewell Price and Product Change Request Form to Sourcewell. At a minimum, the request must:
 - Identify the applicable Sourcewell Agreement number;
 - Clearly specify the requested change;
 - Provide sufficient detail to justify the requested change;
 - Individually list all Included Solutions affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and

- Include a complete restatement of Pricing List with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Included Solutions offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Agreement and will be incorporated by reference.

- 3) **Authorized Representative.** Supplier will assign an Authorized Representative to Sourcewell for this Agreement and must provide prompt notice to Sourcewell if that person is changed. The Authorized Representative will be responsible for:
- Maintenance and management of this Agreement;
 - Timely response to all Sourcewell and Participating Entity inquiries; and
 - Participation in reviews with Sourcewell.

Sourcewell's Authorized Representative is its Chief Procurement Officer.

- 4) **Performance Reviews.** Supplier will perform a minimum of one review with Sourcewell per agreement year. The review will cover transactions to Participating Entities, pricing and terms, administrative fees, sales data reports, performance issues, supply chain issues, customer issues, and any other necessary information.
- 5) **Sales Reporting Required.** Supplier is required as a material element to this Master Agreement to report all completed transactions with Participating Entities utilizing this Agreement. Failure to provide complete and accurate reports as defined herein will be a material breach of the Agreement and Sourcewell reserves the right to pursue all remedies available at law including cancellation of this Agreement.
- 6) **Reporting Requirements.** Supplier must provide Sourcewell an activity report of all transactions completed utilizing this Agreement. Reports are due at least once each calendar quarter (Reporting Period). Reports must be received no later than 45 calendar days after the end of each calendar quarter. Supplier may report on a more frequent basis in its discretion. Reports must be provided regardless of the amount of completed transactions during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Sourcewell Participating Entity Account Number;
- Transaction Description;
- Transaction Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Transaction was invoiced/sale was recognized as revenue by Supplier.

If collected by Supplier, the Report may include the following fields as available:

- Participating Entity Contact Name;
 - Participating Entity Contact Email Address;
 - Participating Entity Contact Telephone Number;
- 7) **Administrative Fee.** In consideration for the support and services provided by Sourcwell, Supplier will pay an Administrative Fee to Sourcwell on all completed transactions to Participating Entities utilizing this Agreement. Supplier will include its Administrative Fee within its proposed pricing. Supplier may not directly charge Participating Entities to offset the Administrative Fee.
- 8) **Fee Calculation.** Supplier's Administrative Fee payable to Sourcwell will be calculated as a stated percentage (listed in Supplier's Proposal) of all completed transactions utilizing this Master Agreement within the preceding Reporting Period. For certain categories, a flat fee may be proposed. The Administrative Fee will be stated in Supplier's Proposal.
- 9) **Fee Remittance.** Supplier will remit fee to Sourcwell no later than 45 calendar days after the close of the preceding calendar quarter in conjunction with Supplier's Reporting Period obligations defined herein. Payments should note the Supplier's name and Sourcwell-assigned Agreement number in the memo; and must be either mailed to Sourcwell above "Attn: Accounts Receivable" or remitted electronically to Sourcwell's banking institution per Sourcwell's Finance department instructions.
- 10) **Noncompliance.** Sourcwell reserves the right to seek all remedies available at law for unpaid or underpaid Administrative Fees due under this Agreement. Failure to remit payment, delinquent payments, underpayments, or other deviations from the requirements of this Agreement may be deemed a material breach and may result in cancellation of this Agreement and disbarment from future Agreements.
- 11) **Audit Requirements.** Pursuant to Minn. Stat. § 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcwell and the Minnesota State Auditor for a minimum of six years from the end of this Agreement. Supplier agrees to fully cooperate with Sourcwell in auditing transactions under this Agreement to ensure compliance with pricing terms, correct calculation and remittance of Administrative Fees, and verification of transactions as may be requested by a Participating Entity or Sourcwell.
- 12) **Assignment, Transfer, and Administrative Changes.** Supplier may not assign or otherwise transfer its rights or obligations under this Agreement without the prior written consent of Sourcwell. Such consent will not be unreasonably withheld. Sourcwell reserves the right to unilaterally assign all or portions of this Agreement within its sole discretion to address corporate restructurings, mergers, acquisitions, or other changes to the Responsible Party and named in the Agreement. Any prohibited assignment is invalid. Upon request Sourcwell may make administrative changes to agreement documentation such as name changes, address changes, and other non-material updates as determined within its sole discretion.
- 13) **Amendments.** Any material change to this Agreement must be executed in writing through an amendment and will not be effective until it has been duly executed by the parties.

- 14) **Waiver.** Failure by Sourcewell to enforce any right under this Agreement will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.
- 15) **Complete Agreement.** This Agreement represents the complete agreement between the parties for the scope as defined herein. Supplier and Sourcewell may enter into separate written agreements relating specifically to transactions outside of the scope of this Agreement.
- 16) **Relationship of Sourcewell and Supplier.** This Agreement does not create a partnership, joint venture, or any other relationship such as employee, independent contractor, master-servant, or principal-agent.
- 17) **Indemnification.** Supplier must indemnify, defend, save, and hold Sourcewell, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell, arising out of any act or omission in the performance of this Agreement by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in design, condition, or performance of Included Solutions under this Agreement. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.
- 18) **Data Practices.** Supplier and Sourcewell acknowledge Sourcewell is subject to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. As it applies to all data created and maintained in performance of this Agreement, Supplier may be subject to the requirements of this chapter.
- 19) **Grant of License.**
- a) **During the term of this Agreement:**
 - i) **Supplier Promotion.** Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising, promotional materials, and informational sites for the purpose of marketing Sourcewell's Agreement with Supplier.
 - ii) **Sourcewell Promotion.** Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising, promotional materials, and informational sites for the purpose of marketing Supplier's Agreement with Sourcewell.
 - b) **Limited Right of Sublicense.** The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, partners, or agents (collectively "Permitted Sublicensees") in advertising, promotional, or informational materials for the purpose of marketing the Parties' relationship. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this section by any of their respective sublicensees.

c) **Use; Quality Control.**

- i) Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.
- ii) Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Each party may make written notice to the other regarding misuse under this section. The offending party will have 30 days of the date of the written notice to cure the issue or the license/sublicense will be terminated.

- d) **Termination.** Upon the termination of this Agreement for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

20) **Venue and Governing law between Sourcewell and Supplier Only.** The substantive and procedural laws of the State of Minnesota will govern this Agreement between Sourcewell and Supplier. Venue for all legal proceedings arising out of this Agreement between Sourcewell and Supplier will be in court of competent jurisdiction within the State of Minnesota. This section does not apply to any dispute between Supplier and Participating Entity. This Agreement reserves the right for Supplier and Participating Entity to negotiate this term to within any transaction documents.

21) **Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Agreement is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

22) **Insurance Coverage.** At its own expense, Supplier must maintain valid insurance policy(ies) during the performance of this Agreement with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

- a) **Commercial General Liability Insurance.** Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Agreement.

- \$1,500,000 each occurrence Bodily Injury and Property Damage
- \$1,500,000 Personal and Advertising Injury
- \$2,000,000 aggregate for products liability-completed operations
- \$2,000,000 general aggregate

- b) **Certificates of Insurance.** Prior to execution of this Agreement, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this

Agreement. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or provided to in an alternative manner as directed by Sourcewell. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf. Failure of Supplier to maintain the required insurance and documentation may constitute a material breach.

- c) **Additional Insured Endorsement and Primary and Non-contributory Insurance Clause.** Supplier agrees to list Sourcewell, including its officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.
- d) **Waiver of Subrogation.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Agreement or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.
- e) **Umbrella/Excess Liability/SELF-INSURED RETENTION.** The limits required by this Agreement can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

23) **Termination for Convenience.** Sourcewell or Supplier may terminate this Agreement upon 60 calendar days' written notice to the other Party. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

24) **Termination for Cause.** Sourcewell may terminate this Agreement upon providing written notice of material breach to Supplier. Notice must describe the breach in reasonable detail and state the intent to terminate the Agreement. Upon receipt of Notice, the Supplier will have 30 calendar days in which it must cure the breach. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

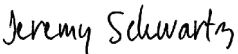
Article 3: Supplier Obligations to Participating Entities

The Terms in this Article 3 relate specifically to Supplier and a Participating Entity when entering transactions utilizing the General Terms established in this Master Agreement. Article 1 General Terms control over any conflict with this Article 3. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Quotes to Participating Entities.** Suppliers are encouraged to provide all pricing information regarding the total cost of acquisition when quoting to a Participating Entity. Suppliers and Participating Entities are encouraged to include all cost specifically associated with or included within the Suppliers proposal and Included Solutions within transaction documents.
- 2) **Shipping, Delivery, Acceptance, Rejection, and Warranty.** Supplier's proposal may include proposed terms relating to shipping, delivery, inspection, and acceptance/rejection and other relevant terms of tendered Solutions. Supplier and Participating Entity may negotiate final terms appropriate for the specific transaction relating to non-appropriation, shipping, delivery, inspection, acceptance/rejection of tendered Solutions, and warranty coverage for Included Solutions. Such terms may include, but are not limited to, costs, risk of loss, proper packaging, inspection rights and timelines, acceptance or rejection procedures, and remedies as mutually agreed include notice requirements, replacement, return or exchange procedures, and associated costs.
- 3) **Applicable Taxes.** Participating Entity is responsible for notifying supplier of its tax-exempt status and for providing Supplier with any valid tax-exemption certification(s) or related documentation.
- 4) **Ordering Process and Payment.** Supplier's ordering process and acceptable forms of payment are included within its Proposal. Participating Entities will be solely responsible for payment to Supplier and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.
- 5) **Transaction Documents.** Participating Entity may require the use of its own forms to complete transactions directly with Supplier utilizing the terms established in this Agreement. Supplier's standard form agreements may be offered as part of its Proposal. Supplier and Participating Entity may complete and document transactions utilizing any type of transaction documents as mutually agreed. In any transaction document entered utilizing this Agreement, Supplier and Participating Entity must include specific reference to this Master Agreement by number and to Participating Entity's unique Sourcewell account number.
- 6) **Additional Terms and Conditions Permitted.** Participating Entity and Supplier may negotiate and include additional terms and conditions within transaction documentation as mutually agreed. Such terms may supplant or supersede this Master Agreement when necessary and as solely determined by Participating Entity. Sourcewell has expressly reserved the right for Supplier and Participating Entity to address any necessary provisions within transaction documents not expressly included within this Master Agreement, including but not limited to transaction cancellation, dispute resolution, governing law and venue, non-appropriation, insurance, defense and indemnity, force majeure, and other material terms as mutually agreed.
- 7) **Subsequent Agreements and Survival.** Supplier and Participating Entity may enter into a separate agreement to facilitate long-term performance obligations utilizing the terms of this Master Agreement as mutually agreed. Such agreements may provide for a performance period extending beyond the full term of this Master Agreement as determined in the discretion of Participating Entity.
- 8) **Participating Addendums.** Supplier and Participating Entity may enter a Participating Addendum or similar document extending and supplementing the terms of this Master Agreement to facilitate adoption as may be required by a Participating Entity.

Sourcewell


Signed by:


C0FD2A139D06489...

By: _____
Jeremy Schwartz
Title: Chief Procurement Officer
Date: 9/15/2025 | 5:10 PM CDT _____

ChargerCrew Canada Inc.

Signed by:


4902128F522D48A...

By: _____
Rolf Maurer
Title: Vice President
Date: 9/15/2025 | 4:39 PM CDT _____

RFP 021825 - Electric Vehicle Supply Equipment with Related Services

Vendor Details

Company Name: ChargerCrew Canada

Does your company conduct business under any other name? If yes, please state: Arntjen Solar North America

Address: 113 Winniett street
Woodstock, Ontario N4S 5Z8

Contact: Jorgen van Dijken

Email: jorgen.vandijken@chargercrew.ca

Phone: 647-722-9500

Fax: 519-539-7386

HST#: 855211827

Submission Details

Created On: Thursday February 13, 2025 11:08:12

Submitted On: Tuesday February 18, 2025 15:53:45

Submitted By: Jorgen van Dijken

Email: jorgen.vandijken@chargercrew.ca

Transaction #: 6814f601-fb2e-4698-88e2-577ae6266766

Submitter's IP Address: 147.243.254.114

Specifications

Table 1: Proposer Identity & Authorized Representatives (Not Scored)

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond “N/A” if the question does not apply to you (preferably with an explanation).

Table 1 Specific Instructions. Sourcewell requires identification of all parties responsible for providing Solutions under a resulting master agreement(s) (Responsible Supplier). Proposers are strongly encouraged to include all potential Responsible Suppliers including any corporate affiliates, subsidiaries, D.B.A., and any other authorized entities within a singular proposal. All information required under this RFP must be included for each Responsible Supplier as instructed. Proposers with multiple Responsible Supplier options may choose to respond individually as distinct entities, however each response will be evaluated individually and only those proposals recommended for award may result in a master agreement award. Unawarded entities will not be permitted to later be added to an existing master agreement through operation of Proposer’s corporate organization affiliation.

Line Item	Question	Response *	
1	Provide the legal name of the Proposer authorized to submit this Proposal.	ChargerCrew Canada Inc.	*
2	In the event of award, is this entity the Responsible Supplier that will execute the master agreement with Sourcewell? Y or N.	Yes	*
3	Identify all subsidiaries, D.B.A., authorized affiliates, and any other entity that will be responsible for offering and performing delivery of Solutions within this Proposal (i.e. Responsible Supplier(s) that will execute a master agreement with Sourcewell).	Amrtjen Clean Energy Solutions Inc.	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	NCAGE - L0Z72	*
5	Provide your NAICS code applicable to Solutions proposed.	423610	*
6	Proposer Physical Address:	113 Winniett Street, Woodstock, ON N4S 5Z8	*
7	Proposer website address (or addresses):	www.chargercrew.ca	*
8	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the “Proposer’s Assurance of Compliance” on behalf of the Proposer):	Rolf Maurer Vice President rolf.maurer@chargercrew.ca 519-859-3438	*
9	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Jurgen van Dijken Business Development and Operations Manager jurgen.vandijken@chargercrew.ca 226-228-4008	*
10	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	N/A	*

Table 2A: Financial Viability and Marketplace Success (50 Points, applies to Table 2A and 2B)

Line Item	Question	Response *	
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11	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested Solutions.	<p>Company History & Industry Longevity ChargerCrew Canada Inc. was founded to accelerate the adoption of electric vehicle (EV) infrastructure across Canada. Recognizing the growing demand for reliable and scalable EV charging solutions, ChargerCrew was established in 2016 as the dedicated EV infrastructure division of Arntjen Clean Energy Solutions (ACES), a leader in renewable energy in Ontario since 2008. Arntjen has installed over 5,000 solar PV systems across the province, and ChargerCrew leverages this expertise to deliver turnkey EV charging solutions, including installation, maintenance, and operational management.</p> <p>In 2017, ChargerCrew became a separate entity from ACES, and became a Value-Added Reseller (VAR) for ChargePoint. Since then, ChargerCrew has consistently ranked among ChargePoint's top-performing resellers in North America. Due to its continued growth and market success, ChargerCrew has transitioned into a ChargePoint distributor in Canada, further expanding its role in the EV charging industry.</p> <p>With a strong foundation in electrical contracting and infrastructure development, ChargerCrew has become a trusted partner for over 100 different municipalities, businesses, and organizations looking to deploy sustainable EV charging solutions. Since its inception, ChargerCrew has supplied and installed over 1,000 ChargePoint EV charging stations across Canada for automotive dealerships, municipalities, commercial fleets, and public infrastructure programs.</p> <p>ChargePoint Partnership ChargePoint is the world's largest open EV charging network and has been developing EV charging solutions since 2007—before EVs were widely adopted. Today, ChargePoint is a leading "pure-play" EV charging company, serving over 5,000 commercial customers and operating 286,000+ active charging locations across North America and Europe. With a team of 1,600+ employees, ChargePoint is dedicated to designing innovative and reliable EV charging platforms, contributing to a sustainable, electric future.</p> <p>As a dedicated ChargePoint partner, ChargerCrew is proud to support ChargePoint's mission of getting people and goods moving on electricity. Unlike companies with diversified interests in competing fueling technologies, ChargePoint remains 100% focused on EV charging, allowing it to deliver industry-leading solutions.</p> <p>Core Values ChargerCrew is built on a foundation of core values that drive its success in the EV infrastructure industry:</p> <ul style="list-style-type: none"> -Customer-Centric Approach – Providing customized, scalable solutions to meet the needs of its customers; focusing on personal and reliable customer support. -Sustainability – Committed to reducing carbon footprints through energy-efficient EV charging solutions. -Reliability – Ensuring every installation and service meets the highest safety and performance standards. -Innovation – Embracing and always learning more about the latest advancements in EV technology, smart charging, and energy management. -Collaboration – Partnering with local electrical contractors to foster regional economic growth and provide hands-on learning opportunities in every community we serve. <p>Business Philosophy ChargerCrew believes that the future of transportation is electric, connected, and sustainable. We are committed to simplifying the transition to EV infrastructure by offering a comprehensive range of services, including:</p> <ul style="list-style-type: none"> ✓ Site assessments ✓ Equipment procurement ✓ Installation ✓ Maintenance ✓ Operational & Customer Support <p>By focusing on end-to-end project execution, ChargerCrew eliminates the complexities associated with EV infrastructure deployment, making the transition to EV charging approachable for any organization. Our turnkey approach positions ChargerCrew as a trusted, long-term partner for organizations seeking future-ready EV charging solutions.</p>
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12	What are your company's expectations in the event of an award?	<p>ChargerCrew Canada Inc. views an award under the Sourcewell contract as a significant opportunity to expand accessible, reliable, and high-quality EV charging solutions across Canadian municipalities, Northern U.S. organizations, and commercial entities seeking to electrify their transportation infrastructure.</p> <p>ChargerCrew's primary goal is to strengthen partnerships with municipalities, government agencies, and fleet operators, and to help public and private organizations have access to a local support team to access to industry-leading EV charging technology, installation expertise, and ongoing operational support. It can be hard to get customer service with large companies, where ChargerCrew's competitive edge is our local internal installation teams, in-house customer support, and years of installation experience. We have experience working with municipal governments,</p> <p>Through this contract, ChargerCrew aims to:</p> <ul style="list-style-type: none"> - Expand EV charging networks across Canada and the Northern U.S., ensuring that communities have access to scalable, future-ready charging infrastructure. - Support municipalities and organizations in meeting their sustainability and electrification goals by providing turnkey EV charging solutions, including procurement, installation, maintenance, and network management. - Streamline procurement processes for government entities and fleet operators, allowing them to quickly and efficiently deploy ChargePoint charging stations with trusted expertise. - Foster long-term relationships with Sourcewell members, offering ongoing technical support, maintenance services, and responsive customer support to help maximize their EV infrastructure investments. <p>Collaboration – Partnering with local electrical contractors to foster regional economic growth and provide hands-on learning opportunities in every community we serve.</p> <p>By leveraging Sourcewell's cooperative purchasing framework, ChargerCrew is excited to provide cost-effective, simplified access to EV charging solutions, making it easier for government entities, educational institutions, and businesses to provide and operate their own EV charging infrastructure.</p>	*
13	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response. DO NOT PROVIDE ANY TAX INFORMATION OR PERSONALLY IDENTIFIABLE INFORMATION.	<p>Attached find the financial statements for ChargerCrew Canada Inc. and its parent company Arntjen Clean Energy Solution Inc. which is the sole owner of ChargerCrew.</p> <p>A reference letter from our banks can be provided upon request.</p>	*
14	What is your US market share for the Solutions that you are proposing?	<p>ChargePoint</p> <p>This information is difficult to determine as public data sources are limited in terms of port deployments that are private and/or restricted. The US Department of Energy (DOE) does maintain the Alternative Fuel Data Center (AFDC) which lists publicly available charging ports. Data collected from that source indicates that more than 44% of the publicly accessible networked L2 ports are managed on the ChargePoint Network. ChargePoint is also the leading network provider for CCS DC charging ports in the U.S.</p>	*
15	What is your Canadian market share for the Solutions that you are proposing?	<p>ChargePoint</p> <p>This information is difficult to determine as public data sources are limited in terms of port deployments that are private and/or restricted. The US Department of Energy (DOE) does maintain the Alternative Fuel Data Center (AFDC) which lists publicly available charging ports. Data collected from that source indicates that more than 33% of the publicly accessible networked L2 ports in Canada are managed on the ChargePoint Network. ChargePoint is also the leading network provider for CCS DC charging ports in Canada.</p>	*
16	Disclose all current and completed bankruptcy proceedings for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the pendency of this RFP evaluation.	None.	*

17	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer the question that best applies to your organization, either a) or b). a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	ChargerCrew is a ChargePoint Distributor.	*
18	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	<ul style="list-style-type: none"> • ChargePoint Installer Certification is required for all installations. • A Master Electrician License is required for electrical terminations to ensure compliance with local building codes. 	*
19	Disclose all current and past debarments or suspensions for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a debarment or suspension status any time during the pendency of this RFP evaluation.	None.	*
20	Describe any relevant industry awards or recognition that your company has received in the past five years.	<p>ChargerCrew Awards ChargePoint Rising Star Reseller 2023 ChargePoint Reseller of the Year 2024</p> <p>ChargePoint Awards Below is a list of key awards over the past few years. Please visit https://www.chargepoint.com/about/awards for additional details.</p> <p>2024: -U.S. General Services Administration (GSA) awarded Federal Risk and Authorization Management Program (FedRAMP) certification to ChargePoint for its software services.</p> <p>2023: -Inter Airport Europe 2023 Innovation Awards. - Busworld Europe E-Mobility Management Winner 2023. -FreightWaves FreightTech 100 list of most innovative companies in the freight technology sector.</p> <p>2022: -Fast Company Top 10 Most Innovative Companies in North America 2022. -Global Cleantech 100 Graduate of the Year.</p> <p>2021: -Frost & Sullivan 2021 Best Practices Award.</p> <p>2020: -2020 Private Titans, Inc. Magazine, America's Largest and Most Inspiring Private Companies. -World's Most Innovative Companies for 2020 in Transportation.</p>	*
21	What percentage of your sales are to the governmental sector in the past three years?	30%	*
22	What percentage of your sales are to the education sector in the past three years?	30%	*
23	List all state, cooperative purchasing agreements that you hold. What is the annual sales volume for each of these agreement over the past three years?	<p>OECM -- Ontario Education Collaboration Marketplace -- City of Hamilton \$339,760. Procurement Canada - Standing Offer E60-HN -- Quotes only NAV Canada -- 2025: \$361,435; estimated sales 2026: \$877,155 Transport Canada - \$31,604 Mohawk MedBuy -- Windsor Regional Hospital - \$421,701</p>	*

24	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	None.	*
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Table 2B: References/Testimonials

Line Item 25. Supply reference information from three customers who are eligible to be Sourcwell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Waterloo Region District School Board (WRDSB)	Jennifer Fenwick	(+1) 519-570-003 x 4356	*
Woodstock Hospital	Chris Marion	(+1) 519-42-4211x 2282	*
Western University	Rola Al Sabawi	(+1) 226-374-4657	*

Table 3: Ability to Sell and Deliver Solutions (150 Points)

Describe your company's capability to meet the needs of Sourcwell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	<p>For municipalities, school boards, and public sector clients, we simplify the procurement, installation, and funding process, ensuring compliance with RFP and government contract requirements. We have successfully supported hundreds of public sector projects, helping clients maximize funding opportunities and reduce implementation barriers to EV charging.</p> <p>Our Sales Team</p> <ul style="list-style-type: none"> • Business Development Representatives – Will be the primary point of contact for SourceWell customers. Our Business Development team handles each account directly, guiding customers from initial inquiry to project completion, all the way through to coordinating post-installation support. • Engineers – Provide site layout drawings, single-line diagrams, and electrical infrastructure consultations. This asset ensures cost-effective installations, ensures that the infrastructure that can be easily upgradeable in the future if needed. • Project Managers – Manage execution, timelines, and contractor coordination, eliminating the need for customers to engage directly with subcontractors. We handle all project logistics, infrastructure purchasing, and coordination with utilities. • Customer Support Specialists – Assist with funding applications, compliance reporting, and ChargePoint dashboard training, ensuring customers can maximize incentives and know how to effectively operate their charging stations & dashboard. 	*
27	Describe the network of Authorized Sellers who will deliver Solutions, including dealers, distributors, resellers, and other distribution methods.	<p>ChargerCrew has a nationwide, multi-tiered network of Authorized Sellers to ensure efficient distribution, sales, and installation of EV charging solutions. This network includes:</p> <ul style="list-style-type: none"> • Value-Added Resellers (VARs) – Over 40+ VARs across Canada provide localized sales and support, bundling ChargerCrew's products with additional services such as installation, maintenance, and fleet electrification solutions. • Dealers & Distributors – ChargerCrew is a Tier 1 ChargePoint distributor, allowing us to sell directly to dealers, distributors, and customers. Our authorized distributors supply products to regional resellers and electrical wholesalers, ensuring product availability and quick fulfillment. • National Installation Partners – We collaborate with nationwide electrical contractors that handle supply and installation projects across multiple regions, ensuring turnkey deployment for Sourcwell members. • Direct Sales & Cooperative Procurement – For supply-only contracts, ChargerCrew sells directly to municipalities, school boards, fleets, and businesses, leveraging cooperative procurement agreements like Sourcwell to simplify purchasing. 	*

28	If your proposal includes delivery of services by prequalified contractors, describe your method of prequalification. State how prequalified contractors will be identified or selected by Sourcewell Participating Entities in the event of contract award.	<p>Our prequalification process includes:</p> <ul style="list-style-type: none"> • Licensing & Certification Verification – Contractors must hold valid electrical licenses in their operating region and be ChargePoint-certified installers. ChargePoint provides online installation training modules for each module charger offered in their product line; any subcontractors must provide their certificate of course completion prior to beginning any projects with us. • Experience & Track Record Assessment – We evaluate contractors based on past EV charger installations, municipal and fleet electrification projects, and public sector work. • Insurance & Compliance Requirements – Contractors must provide proof of liability insurance, WSIB (or equivalent), and adherence to industry regulations (e.g., ESA, CSA, NEC standards). • Technical & Safety Training – For Level 3 installations, specifically ChargePoint Express Plus, we have any subcontractors take hands-on in person training in our warehouse on a live-demo model. • Performance Evaluation & Ongoing Monitoring – We conduct periodic quality checks, customer satisfaction reviews, and site audits to maintain high service standards. <p>Contractor Selection for Sourcewell Participating Entities Upon contract award, Sourcewell Participating Entities will have access to our prequalified network of electrical contractors. Selection will be based on:</p> <ul style="list-style-type: none"> • Geographic Coverage – Contractors will be assigned based on regional availability to ensure efficient deployment. • Project Scope & Complexity – Larger or more complex projects will be allocated to highly experienced contractors with demonstrated expertise. • Client Preferences – Participating entities may choose from our vetted contractor list or request coordination with their preferred electricians.
29	Service force.	<p>ChargerCrew Service Force</p> <p>At ChargerCrew, we take pride in delivering high-quality EV charging solutions backed by a dedicated team of certified technicians, master electricians, and specialized installation crews. Our hands-on approach ensures that every charging station is installed, maintained, and supported by responsive and reliable teams.</p> <p>What We Offer:</p> <ul style="list-style-type: none"> • Installation Crews – Our in-house teams handle every aspect of installation, including site preparation, electrical work, and commissioning, ensuring a smooth and efficient deployment. • Certified Master Electricians – All electrical terminations are completed by licensed master electricians, guaranteeing code compliance. • ChargePoint-Certified Technicians – Specialists in hardware setup, software integration, and troubleshooting, ensuring optimal charger performance and connectivity. • Comprehensive Project Support – From planning and permitting to activation and training, we guide customers through every step of the EVSE deployment process. • Ongoing Maintenance & Service – Daily dashboard monitoring which provides preventive maintenance, diagnostics, and repair services to maximize uptime and charger efficiency. • Logistics Coordinators – Coordinates delivery of EV chargers on behalf of customers by managing procurement, shipping, and additional materials and supplies. • Training & Knowledge Transfer – We offer operator and electrical contractor training, equipping teams with the skills needed to manage and maintain their charging stations with confidence (more information provided further in section 5).

30	<p>Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.</p>	<p>Orders can be placed directly through ChargerCrew or via our authorized Value-Added Reseller (VAR) network, ensuring seamless fulfillment across Canada.</p> <p>Ordering Process Flow:</p> <ul style="list-style-type: none">• Customer Consultation & Needs Assessment -- The Participating Entity engages with ChargerCrew's Sales Team to determine project requirements, including charger selection, installation needs, and funding eligibility.• If needed, ChargerCrew assists with grant applications and funding administration. <p>• Quotation & Purchase Order Submission -- ChargerCrew provides a detailed quote outlining pricing, scope, and installation options.</p> <p>• Orders can be placed directly with ChargerCrew for supply-only or through a VAR for bundled supply & installation services.</p> <p>• Order Processing & Fulfillment -- Direct Orders: If the order is for supply-only, once a PO has been received from the customer, ChargerCrew processes and ships the equipment directly to the customer.</p> <p>-- VAR & Distributor Orders: If installation is required, the order is processed through a prequalified VAR or national distributor, who handles both equipment supply and installation coordination.</p> <p>-- Delivery & Installation Coordination -- For supply-only orders, ChargerCrew arranges direct shipping to the customer.</p> <p>-- For supply & install orders, the assigned VAR or installation partner schedules deployment.</p> <p>• Commissioning & Post-Sale Support -- Once installed, ChargerCrew or an authorized partner commissions the chargers, verifies proper operation, and provides training on the ChargePoint dashboard.</p> <p>-- Customer Support Specialists remain available for ongoing maintenance, warranty support, and technical assistance.</p> <p>Roles & Responsibilities:</p> <ul style="list-style-type: none">• ChargerCrew: Manages direct sales, pricing, and order processing. Provides technical guidance, funding support, and logistics coordination. Oversees installation through prequalified contractors when required.• Value-Added Resellers (VARs): Handle regional sales and installation for customers needing turnkey solutions and provide local technical support and site-specific guidance.
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31	<p>Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.</p>	<p>Our customer service process is built on three key pillars: Speed, Communication, and Reliability. We guarantee fast response times, clear updates, and effective issue resolution to minimize downtime for EV charging stations and keep Sourcewell members powered.</p> <ol style="list-style-type: none"> 1. Service Request Initiation – Customers can report issues via phone, email, or through our website. 2. Ticket Creation & Tracking – The request is logged into our inventory and service management system for tracking. 3. Service Team Assignment – The ticket is assigned to our service team, and the customer is contacted to schedule a site visit. 4. Technician Dispatch & Diagnosis – A qualified technician is dispatched to the site to diagnose and resolve the issue. If the required parts are available in our service van, the repair is completed immediately. 5. Parts Ordering & Logistics – If additional parts are needed, ChargerCrew coordinates procurement from ChargePoint and handles all logistics. 6. Issue Resolution & System Testing – The technician returns to the site, installs the necessary components, and runs a full diagnostic test to ensure the charging station is operational. 7. Customer Notification & Ticket Closure – The customer is informed once the service is completed, and the ticket is closed. If the issue is covered under ChargePoint's Assure warranty, a claim is filed; otherwise, the customer is invoiced for parts and labor. <p>Response Time Commitment ChargerCrew aims to dispatch a technician within 2-3 business days for critical service requests, ensuring quick resolution and minimal downtime.</p> <p>Key Advantages of ChargerCrew's Internal Service Teams vs. Large Distributors/Manufacturers</p> <ul style="list-style-type: none"> • Faster Response Times – Unlike large manufacturers that may have delays in processing service requests, ChargerCrew dispatches technicians within 2-3 business days, significantly reducing station downtime. • Direct Accountability – With our own internal support techs, we control the entire service process, from diagnosis to repair, rather than outsourcing to third-party contractors who may prioritize other vendors or have conflicting service schedules. When customers call in for a service call, each service request is assigned to a single technician who remains the primary point of contact throughout the process. This ensures consistency, a full understanding of the issue, and a smoother experience for our customers. • On-Hand Inventory & Immediate Repairs – Our service vans are stocked with common replacement parts, allowing us to fix issues on-site without waiting for slow part shipments. Large distributors often require customers to wait for parts to be sourced and shipped before even scheduling service. • Seamless Customer Experience – Sourcewell members work directly with ChargerCrew, not through multiple layers of support or call centers. Our technicians, service coordinators, and support staff work together to provide a single point of contact for faster issue resolution. • Proactive Maintenance & Monitoring – ChargerCrew's internal service monitoring team performs daily routine maintenance and remote diagnostics to catch issues early, preventing costly breakdowns. Many large distributors only respond to service calls, leading to longer equipment downtime. • Specialized EV Charging Expertise – Unlike broad-line distributors that handle various electrical products, EV charging is our core focus. Our technicians are ChargePoint-certified and have specialized expertise in troubleshooting and optimizing charger performance. <p>Our priority is providing Sourcewell members receive reliable, fast & responsive, and effective support for their EV charging infrastructure.</p>
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32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities.	<p>ChargerCrew provides nationwide, turnkey EV charging solutions, covering procurement, installation, and maintenance. As a Tier 1 ChargePoint distributor, we offer direct sales to customers for supply-only contracts and leverage our 40+ Value-Added Resellers (VARs) for supply & install projects. Our coast-to-coast contractor network ensures fast, scalable deployment for Sourcewell members regardless of their location. During electrical activation, we collaborate with licensed local electrical contractors or customer-preferred electricians for installations.</p> <p>ChargerCrew has a proven track record in the public sector, successfully securing and delivering EV charging solutions for over 100+ organizations and public sector clients since 2017. Our sales force manages each project directly with customers, simplifying complex procurement for Sourcewell members.</p> <p>Our team supports municipalities, utilities, and fleet operators with expert guidance on equipment selection, site planning, and funding opportunities. We specialize in RFPs, government contracts, and grant-funded projects, ensuring compliance with procurement regulations.</p> <p>We go beyond installation by providing end-to-end support, including site assessments, commissioning, and proactive maintenance. Our licensed contractor network ensures all installations meet the highest safety and regulatory standards, while our advanced remote monitoring and dedicated technical support team optimize uptime and reliability.</p> <p>With deep expertise in government contracts, RFP processes, and cooperative purchasing agreements, ChargerCrew is uniquely positioned to support Sourcewell members. Our team provides funding assistance, regulatory compliance oversight, and comprehensive project management, streamlining every step of the process to ensure a frictionless experience from planning to execution.</p> <p>As demand for EV infrastructure grows, ChargerCrew continues to serve the industry by growing our team, expanding our services, and building strong industry partnerships. We are committed to providing Sourcewell members with reliable, affordable, and scalable EV charging solutions that are built for the future.</p>	*
33	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	ChargerCrew is committed to providing products and services across Canada, with the exception of Yukon, Northwest Territories, and Nunavut. At this time, we do not have the necessary resources or operational teams in place to effectively service these regions.	*
34	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed agreement.	Alaska, Hawaii, Yukon, Northwest Territories, and Nunavut.	*
35	Identify any account type of Participating Entity which will not have full access to your Solutions if awarded an agreement, and the reasoning for this.	None applicable.	*
36	Define any specific requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	At this time, we will not be providing service in these states.	*
37	Will Proposer extend terms of any awarded master agreement to nonprofit entities?	Yes.	*
38	Describe the process for installation of your products and services and explain the method of quotation, as applicable.	<p>1. Project Planning & Approval</p> <ul style="list-style-type: none"> - Conduct site assessment to evaluate infrastructure requirements. - Define scope of work in collaboration with ChargerCrew and the Electrical Contractor (EC). - Create site layout and wiring diagram; submit for customer review. - Customer reviews and approves final layout. - Develop or review Single Line Diagram (SLD) and submit for approval. - Provide installation training, instructions, and documentation to the EC. <p>2. Quoting & Procurement</p> <ul style="list-style-type: none"> - Request electrical quote, ensuring EC is ChargePoint-certified. - Request civil and directional drilling quotes as required. - Obtain Local Distribution Company (LDC) connection fee, if applicable. - Register project with ChargePoint. - Submit final quote to customer and receive Purchase Order (PO). - Issue Internal Order Confirmation and confirm payment terms with the EC. - Send Order Confirmation & payment terms to the customer; request down payment. - Receive down payment and confirm equipment lead time. <p>3. Installation Preparation</p> <ul style="list-style-type: none"> - Develop the installation schedule. - Procure equipment and materials. - Issue POs to subcontractors for civil and electrical work. - Request utility locates and finalize the installation plan. 	

- Assist customer with ChargePoint account setup.
- Obtain LDC approval where required.

Prepare the Project Binder, including:

- Utility locates
- Signage and EV parking layout
- Packing slips

4. Installation & Commissioning

- Mark and pinpoint L2 EV charger locations prior to installation.
- Conduct installation, including:
 - Civil work (trenching, conduit installation, and mounting).
 - Electrical work (wiring, panel connection, ESA inspections).
- Level 3 commissioning (ensuring proper power, network, and system setup).
- Signage installation for clear site marking.
- Schedule final commissioning for Level 3 chargers.

5. Activation & Project Completion

- Configure charging fees based on customer requirements.
- Conduct activation & validation testing (Assure program).
- Complete pavement painting and final branding elements.
- Issue final invoice to the customer and confirm project handover.

ChargerCrew's Quotation Method

At ChargerCrew, we provide transparent, customized quotations based on the unique needs of each EV charging project. Our goal is to ensure cost clarity, competitive pricing, and a streamlined procurement process for every customer.

How Quotes Are Generated

1. Each quotation is tailored to the project scope, considering factors such as:

- Hardware selection (Level 2 or Level 3 DC fast chargers, accessories, and network services).
- Installation complexity, including civil and electrical work.
- Site conditions (trenching, conduit runs, and power availability).
- Permitting and utility coordination requirements.
- Additional services, such as signage, branding, and maintenance plans.

2. What's Included in the Quote

Our detailed proposals provide a clear cost breakdown, including:

- EV charging hardware and accessories.
- Installation labor, civil/electrical work, and permitting fees.
- Commissioning, ChargePoint Cloud Plans, network activation, Assure Warranty, and training.
- Optional add-ons such as custom branding, protective infrastructure, and ongoing support plans.
- Estimated funding incentives to help offset costs where applicable.

3. Transparency & Flexibility

- Customers receive itemized, competitive pricing with no hidden fees.
- Quotes can be structured for single-site projects, phased rollouts, or multi-location deployments.
- We assist in navigating funding programs and grants to maximize affordability. To date, we have helped our customers secure over \$10M+ in funding incentives.

4. Approval & Finalization Process

- Once the customer reviews and approves the quote, they issue a Purchase Order (PO).
- ChargerCrew provides a formal Order Confirmation, including payment terms.
- A down payment is collected, and the project is scheduled for execution.
- The customer receives regular updates throughout the installation process.

39	<p>Demonstrate your capabilities to provide solutions offered by providing a list of significant government, public agency, or similar entity projects completed in the past five (5) years.</p>	<ul style="list-style-type: none"> • NAV Canada (2024) Nationwide Contract in Canada, Supply & Commissioning of 270 Level 2 Ports. • Waterloo Region District School Board (WRDSB) (2022) & (2025) Turnkey Installation of 44 Level 2 EV charging ports across 8 sites. Assisted customer in winning NRCan Funding for project. WRDSB is pursuing 70 additional charging ports at 19 school locations in 2025 for which ChargerCrew has been selected as the turnkey installer again. • Conestoga College Institute of Technology and Advanced Learning (2024) Supply & Commissioning of 8 Level 2 ports at the Conestoga College Milton Campus in 2024. ChargerCrew assisted Conestoga in securing ChargeON funding for 2 additional sites, which are scheduled to be installed in summer of 2025 -- these projects feature 26 Level 2 ports at the Reuter Drive Campus, and 18 L2 ports at their new Guelph Campus. • Woodstock Hopsital (2018) & (2025) Turnkey Installation of 21 L2 Ports in the hospital parking. ChargerCrew helped customer win funding for additional ports, and has been selected again to install 12 additional L2 ports in Spring of 2025. • Zorra Township Offices (2024) Turnkey installation of 4 Level 3 charging ports at Municipal Offices. Assisted customer in winning funding for project. • Perth County (2024) Supply & Commissioning of 40 Level 2 Ports across 7 municipal sites within Perth County. • Windsor Regional Hospital (2023) Turnkey installation of 4 level 3 ports, and 35 level 2 ports. • Hamilton Port Authority (2023) Turnkey installation of 18 L2 ports • Town of Lincoln (2023) Supply & Commissioning of 21 L2 Ports • Joseph Brant Hospital (2023) Supply of 14 L2 Ports • Algonquin College (2023) Supply of 14 L2 Ports • City of Welland (2023) Turnkey Installation of 4 L2 ports in 2022. • Western University (2022) & (2023) Turnkey installation of 4 L2 ports in 2022, and turnkey installation of 2 L3 Ports and 35 L2 Ports. • City of London (2022) Turnkey Installation of 1 L3 Port and 2 L2 Ports • Brampton Civic Hospital (2022) Supply of 14 L2 Ports • Toronto and Region Conservation Authority (2022) Supply of 29 L2 Ports • Township of King (2022) Turnkey installation of 18 L2 Ports and 4 L3 Ports • Milton District Hospital (2022) Supply of 18 L2 Ports • Town of Erin (2022) Turnkey Installation of 4 L2 Ports • Kings College at Western University (2022) Turnkey Installation of 4 L2 Ports • Fanshawe College St. Thomas Campus (2022) Turnkey Installation of 2 L2 Ports • Fanshawe College London Main Campus (2022) Turnkey Installation of 12 L2 Ports • Municipality of Strathroy Caradoc (2022) Turnkey Installation of 38 L2 Ports across 7 sites • The County of Huron (2022) Turnkey Installation of 22 L2 Ports across 9 sites • Elgin County Furnival Road (2022) Turnkey Installation of 4 L2 Ports • City of Hamilton (2022) Turnkey Installation of 40 L2 Ports across 12 sites • Town of Goderich (2022) Turnkey Installation of 6 L2 Ports across 3 sites • Chatham Kent (2022) Turnkey Installation of 22 L2 Ports • Credit Valley Conservation Area (2021) Turnkey Installation of 6 L2 Ports • Hamilton Technology Centre (2021) Turnkey Installation of 24 L2 Ports • Toronto and Region Conservation Authority (Toronto, 2021) Turnkey Installation of 4 L2 Ports • Brock University (2021) Turnkey Installation of 18 L2 Ports & 4 L3 Ports • Trent University (2020) Supply of 4 L2 Ports • Waterloo Paramedic Services (2020) Supply of 6 L2 Ports <p>**All ports are ChargePoint; for Level 2 Installations we provide either the CT4000 series or CP6000 series. For Fleet operations, we offer the ChragePoint CPF50 models. For Level 3 installations, we provide ChargePoint Express 250 or Express Plus series. All installations come complete with ChargePoint CloudPlans, Dashboards, training, and Assure Warranty.</p>
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Table 4: Marketing Plan (100 Points)

Line Item	Question	Response *	
40	Describe your marketing strategy for promoting this opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	ChargerCrew's marketing strategy focuses on building awareness, educating customers, and making EV charging solutions easy to purchase. We reach municipalities, fleets, and businesses through direct sales, online marketing, and industry events. Our partnerships with ChargePoint and Value-Added Resellers (VARs) help expand our reach and credibility. We also provide funding guidance to help customers take advantage of incentives and grants, making EV infrastructure more affordable. By using digital marketing, social media, and targeted outreach, we ensure customers have the information they need to make informed decisions about EV charging. We have attached examples of our show/conference attendance, social media pages, press releases, targeted Google Ads Campaigns, and examples of our email marketing campaigns.	*
41	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	<p>We utilize social media platforms (LinkedIn, Facebook, and Instagram) to share educational content, project success stories, and funding opportunities, ensuring that municipalities, fleets, and businesses stay informed about EV charging solutions. Metadata analysis and SEO optimization help us track customer behavior, refine messaging, and improve visibility in online searches.</p> <p>Through CRM and marketing automation tools, we analyze customer interactions, website traffic, and engagement metrics to personalize outreach and optimize campaigns. We also integrate email marketing and retargeting strategies to nurture leads, ensuring potential customers receive relevant information about EV incentives, procurement options, and installation services.</p> <p>Additionally, press releases play a key role in our digital outreach, helping us announce major project completions, new partnerships, and industry innovations. By distributing news across media channels, industry websites, and our digital platforms, we increase brand credibility and expand our reach.</p> <p>By combining real-time digital analytics, audience targeting, press outreach, and strategic content marketing, ChargerCrew effectively connects with decision-makers, drives engagement, and accelerates the adoption of EV infrastructure.</p>	*
42	In your view, what is Sourcwell's role in promoting agreements arising out of this RFP? How will you integrate a Sourcwell-awarded agreement into your sales process?	<p>We will integrate a Sourcwell-awarded agreement into our sales process through:</p> <ul style="list-style-type: none"> - Training our sales team to help customers buy through Sourcwell's contract. - Using Sourcwell branding in our marketing to make it clear we are an approved vendor. - Reaching Sourcwell members through events, webinars, and direct outreach. - Providing easy to understand & detailed quotes for members using the Sourcwell contract. - Align with contract compliance and reporting to meet procurement standards. <p>In our view, we believe that Sourcwell should make it easy for members to easily find & buy products and services from our brand through Sourcwell's Website.</p>	*
43	Are your Solutions available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	ChargerCrew currently does not offer an e-procurement platform, we can set one up if required.	*

Table 5A: Value-Added Attributes (100 Points, applies to Table 5A and 5B)

Line Item	Question	Response *	
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44	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	<p>ChargerCrew Training Services</p> <p>Training Options & Costs</p> <ul style="list-style-type: none"> • Online Training (Free) – Virtual instructor-led by our in-house software technician sessions via Zoom, covering all aspects operating ChargePoint dashboard. • In-House Hands-On Training (\$75 per person) – Conducted at ChargerCrew's facility with real EVSE equipment. <p>Training Programs</p> <p>ChargePoint Dashboard Training (Virtual/Free)</p> <ul style="list-style-type: none"> • Setting up accounts, billing, pricing, and station schedules <p>Monitoring usage, generating reports, and managing driver groups</p> <ul style="list-style-type: none"> • Troubleshooting system alerts and integrating wayfinding apps <p>Hands-on Training (\$75/pp)</p> <ul style="list-style-type: none"> • Electrical Contractor Installation Training (On-Site at ChargerCrew Training facilities) • Hands-on installation and troubleshooting for customer-preferred electricians <p>On-Site Operational Training</p> <ul style="list-style-type: none"> • Emergency shutdowns, power cycling, and maintenance checks • Using the ChargePoint app and inspecting stations for damage • Live EV plug-in demonstration (EV provided by ChargerCrew) <p>All participants receive manuals, wiring diagrams, and schematics for ongoing reference. Additional training is available upon request and included in project quotes.</p> <p>ChargePoint</p> <p>As standard practice Sourcewell members have access to the following at no additional cost: For installers and service technicians, we host a variety of resources at ChargePoint University, our online learning portal. You may access training via laptop, tablet or smartphone, 24/7 through www.chargepointuniversity.com. ChargePoint University offers courseware and certifications, developed by experienced industry experts, for professionals who install ChargePoint charging stations.</p> <p>For users of ChargePoint cloud services and charging hardware, ChargePoint provides general training and educational videos through our YouTube channel, as well as product training through our ChargePoint University e-learning platform. Station operators also have access to an FAQ and How-To guides and videos within the charge management system and can always call our toll-free support number for additional assistance. In addition, we provide a "self guided tour" of our software platform which can be accessed at: https://www.chargepoint.com/businesses/software/tour.</p> <p>For DC stations, ChargePoint will be on site to support commissioning of charging stations and can provide in-person training on using the charging stations at that time. On an ongoing basis, the ChargePoint Solutions Engineering team is available via email or phone to answer questions or provide additional virtual training at no cost. Additional in-person training can be provided for a fee.</p>
45	Describe any technological advances that your proposed Solutions offer.	<p>ChargePoint</p> <p>ChargePoint is one of the most innovative EV charging companies in the industry today as evidenced through our \$300+ million investment in research and development over the past two years alone. We remain actively engaged in all elements of the EV charging ecosystem through engagement with technical consortiums, participation in shaping standards and policy, in addition to our close relationships with auto OEMs to anticipate the needs of future vehicle platforms. The following are highlights of some of the innovations that will support your charging initiative.</p> <p>NACS/J3400 Connector</p> <p>As a technology company enabling hosts to offer charging to their customers, employees, and fleets, our charging solutions have always been available for multiple connectors including CCS1, CHAdeMO and J1772 in North America. We now also offer NACS connector solutions on a variety of ChargePoint hardware including the CPE250/280, Express Plus, CPF50, CP6000, and the award-winning Home Flex. Thanks to this approach, existing customers can be confident their investment today is protected.</p> <p>ChargePoint Omni Port</p> <p>ChargePoint recently announced the ChargePoint Omni Port solution that ensures any EV can charge in any parking space, regardless of its connector type and without an expensive additional cable or adapter. Omni Port ensures public charging ports are future-ready, and designed to support vehicles that are already on the road as well as EVs coming to market. Omni Port also eliminates the hassle of carrying adapters while forming a simpler, more convenient charging experience. ChargePoint Omni Port is available today at no additional cost for the CP6000 50A models and can be added for an additional fee on the 80A models. It is also available on the Express Plus Power Link 2000 series for public DC fast charging use cases.</p> <p>CPF50 Upgrade</p> <p>ChargePoint recently upgrade the CPF50 to provide greater reliability and help reduce costs.</p>

		<p>This includes embedding the cellular modem into each unit allowing each port to serve as a direct gateway to the cloud. This will improve reliability and reduce complexity and associated costs with installing the separate gateway. In addition, the circuit board will also undergo a refresh to update internal components.</p> <p>Megawatt Charging System (MCS) ChargePoint is integrating the Megawatt Charging System (MCS) into its existing portfolio of Express Plus Power Link 2000 products. Initially, MCS will deliver up to 1.2 Megawatt. It will also support bi-directional charging and will enable output of up to 3 megawatts in the future before vehicles capable of accepting such charge are available. The system is also designed for charging in marine and aviation applications. With MCS, ChargePoint will enable its customers to meet their electrification needs for even their largest EVs. ChargePoint is already conducting interoperability testing now to a seamless MCS deployment. This system will help support the electrification of EVs with the largest battery packs, such as Class 8 trucks.</p> <p>Pantograph ChargePoint recently announced our inverted Pantograph option in support of the continued trend of transit agencies towards charging electric buses at higher rates and high overhead connectors. ChargePoint's Pantograph solution is part of the Express Plus platform and enables 500 kW DC charging to provide a major, future-proof upgrade to any catenary-fitted depot.</p> <p>AI-powered picture-to-resolution ChargePoint has an AI-powered driver support tool to rapidly accelerate the diagnosis and repair of charging stations in the field. The software utilizes AI for the first time in the EV charging space to identify physical charger issues, thereby improving their uptime. This software is the latest deliverable of ChargePoint's ongoing investment in charging station reliability. The software is user-friendly on the outside, yet sophisticated behind the scenes. All a driver needs to do when encountering a nonfunctional charging station is submit photos via an improved "report a problem" feature in the ChargePoint app. The app links the issue to the driver's location and analyzes the images for anomalies, discovered thanks to a multitude of inputs utilized to train the technology for the EV charging domain. Once the software identifies the issue, it relays the information to ChargePoint's Network Operations Center, eliminating the need for most on-site inspections, considerably shortening the time to resolution. Drivers who report an issue will be able to track repair status in their app, and their report will automatically generate an alert for that station's owner, streamlining a repair process which often requires their authorization.</p> <p>Anti-vandalism features ChargePoint currently leads the way in solving EVSE industry challenges with innovative vandalism prevention solutions. We have developed cut-resistant cables using proprietary, patent-pending technology to mitigate the growing issue of theft. Additionally, ChargePoint® Protect offers advanced real-time protection by detecting cable cutting, triggering audible and visual alarms, and notifying station owners via SMS and email. These features work together to minimize repair costs, reduce downtime, and safeguard charging equipment. We are committed to providing the best charging experience for drivers, ensuring long-term reliability and peace of mind for drivers and charging site hosts alike.</p>	
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46	Describe any "green" initiatives that relate to your company or to your Solutions, and include a list of the certifying agency for each.	<p>ChargerCrew Green Initiatives:</p> <ul style="list-style-type: none"> • Electrified Fleet: Our sales fleet is 100% electric; reducing emissions from daily operations. • Renewable Energy: We have a 10kW solar system is installed on our warehouse roof, along with a solar carport that powers our Level 2 EV charger for our electric fleet. • Waste Reduction: We actively compost and recycle materials in our facilities. • Energy-Efficient EV Charging: ChargePoint chargers feature advanced load management software, consuming minimal energy when not in use. • Sustainable Packaging Reuse: ChargePoint chargers are shipped in wooden crates, which we repurpose for warehouse storage or donate to local woodworkers, promoting circular economy practices. <p>ChargePoint Green Initiatives</p> <p>ChargePoint is committed to protect, utilize, and manage our natural resources and reduce our carbon footprint to prevent pollution and to continually improve the air we breathe, the water we drink, and the earth we inhabit. Sustainability at ChargePoint means conducting our business in a manner that acknowledges and takes responsibility for our direct and indirect impact on the environment. This means that we will conserve energy, dispose of waste responsibly, and reduce pollutants and other byproducts our activities may generate.</p> <p>All employees and contractors are responsible for ensuring that they take sustainability into account in their day-to-day decision-making. By conducting our business in this manner, we align our long-term success with the earth's ecological well-being, and create enduring benefits for our shareholders, customers, employees, and the communities we live and work in.</p> <p>Examples of our internal sustainability initiatives include:</p> <p>Environmental Quality Management System: ChargePoint is ISO 14001 certified under the international standard for Environmental Management System. As part of our status of ISO 14001 certification, we also be asking our suppliers if they are certified themselves or if they plan on getting certified which will get weighed into the decision to do business with such entities.</p> <p>Energy Star: The first ENERGY STAR® certified EV commercial and residential charging stations on the market; Today all ChargePoint EVSEs are ENERGY STAR certified.</p> <p>RoHS: ChargePoint chargers have been designed and tested to be RoHS-compliant.</p> <p>Enabling Sustainability for our Customers: ChargePoint is also passionate about the part we play in our and our customers' sustainability programs. EV charging helps slow climate change or even eliminate emissions altogether when paired with renewable electricity sources. ChargePoint supports customers, tenants, and employees in switching to an EV by ensuring this 'green' amenity is inherent to the infrastructure where people live, work and play. This includes reporting of GHG reductions that station owners can use to track their progress.</p> <p>ChargePoint Awards</p> <p>ChargePoint is pleased to have been recognized for our efforts to build a more sustainable future by the following entities:</p> <ul style="list-style-type: none"> + Top 10 Most Innovative Companies (2022): Fast Company + Cleantech 100 Graduate of the Year (2022): Global Cleantech + Acterra Award (2019): Environmental innovation award. + Global Cleantech Hall of Fame (2018): Global Cleantech 100 List + Clean Air Champion Award (2017): From East Bay Clean Cities
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47	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the Solutions included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	<p>ChargePoint All ChargePoint hardware products are Energy Star certified by the US EPA in partnership with the US Department of Energy, which means our products are highly energy efficient, so Sourcewell members can rest assured knowing their ChargePoint charging stations use comparatively less energy to operate, saving money and reducing waste.</p> <p>Environmental Management Systems ISO 14001:2015 certification: ISO 14001 is the internationally recognized standard for environmental management systems (EMS). It provides a framework for organizations to design and implement an EMS, and continually improve their environmental performance. By adhering to this standard, organizations can ensure they are taking proactive measures to minimize their environmental footprint, comply with relevant legal requirements, and achieve their environmental objectives. The framework encompasses various aspects, from resource usage and waste management to monitoring environmental performance and involving stakeholders in environmental commitments. ChargePoint is proud to be ISO 14001:2015 certified.</p> <p>RoHS: ChargePoint chargers have been designed and tested to be RoHS-compliant in Europe. RoHS stands for Restriction of Hazardous Substances. RoHS, also known as Directive 2002/95/EC, originated in the European Union and restricts the use of specific hazardous materials found in electrical and electronic products. All applicable products in the EU market after July 1, 2006, must pass RoHS compliance.</p> <p>ChargePoint owns an Advanced Test Facility, housed within our headquarters in Campbell, CA, that exposes all of our products to extreme environmental accelerated life cycle testing. Tests include solar loading, extreme heat, extreme cold, humidity, seismic, focused pressurized water, impact, and dozens of other tests designed to improve product reliability and longevity. Higher reliability, less on-site visits, fewer replacement parts, and longer life span all contribute to lessening environmental impact.</p>
48	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	<p>ChargerCrew Our unique offerings go beyond standard EVSE installations by integrating infrastructure enhancements, branding customization, connectivity solutions:</p> <p>Durable & Cost-Efficient Infrastructure Enhancements</p> <ul style="list-style-type: none"> • Precast High-Density Silica Concrete EV Charger Bases: Engineered for resilience, these bases provide structural integrity in all environments, reducing civil and construction costs while withstanding freeze-thaw cycles and extreme weather conditions. • Concrete & Steel Bollards: Protect chargers from accidental vehicle impacts, ensuring both equipment longevity and user safety. • Protective Wall Brackets: Ideal for high-traffic areas, these brackets enhance stability and security for wall-mounted chargers. • Bollard Sleeves: Customizable covers that provide additional weather resistance and the option to align branding with organizational aesthetics. <p>Custom Branding & User Experience Enhancements</p> <ul style="list-style-type: none"> • Custom Branding for EV Chargers: Organizations can personalize EVSE with logos, decals, or colour schemes to match their brand identity. • Parking Signage (Customizable): Tailored signage to help guide drivers, reserve parking spots, and display clear instructions, customizable to each organization. <p>Technology & Connectivity Solutions</p> <ul style="list-style-type: none"> • Cell Phone Repeaters: Improve network connectivity at charging sites to improve communication and real-time monitoring capabilities. • SIM Cards: Enable reliable data transmission for remote monitoring, payment processing, and charger performance tracking. <p>Safety & Sustainability Offerings</p> <ul style="list-style-type: none"> • Solar-Powered Security Lights: Energy-efficient lighting solutions enhance visibility and security, reducing environmental impact while promoting safer charging environments. <p>Installation Support & Logistics</p> <ul style="list-style-type: none"> • Lifting Services: ChargerCrew provides crane and lifting equipment services to safely position EV chargers, streamlining installation and reducing potential delays. <p>ChargePoint ChargePoint is a complete systems provider, offering the highest level of integration of hardware, software, and services, and delivering the best value in the industry. Our charging stations, mobile applications, and network management platform are designed to work seamlessly together to provide the best station owner and driver experiences in the market.</p> <p>ChargePoint's extensive technical expertise and fully integrated portfolio also allows ChargePoint to work rapidly with key partners to develop new, innovative solutions in support of a rapidly evolving market. Simply put, ChargePoint is unlike any other charging solution provider in that it provides the scale, experience, service, and quality necessary to make any EV charging initiative a success.</p> <p>Experience</p>

An integrated experience provides an effortless charging experience for station owners and drivers. It ensures consistent performance, efficiency, and reliability at every touchpoint whether one is using a mobile app, plugging into a charging station, managing the station or analyzing charging data. ChargePoint has more than 300,000 activated places to charge on its network, with access to an additional 800,000 public places to charge through roaming integrations with other major networks. ChargePoint is the only company that delivers solutions that provide an integrated EV charging experience for businesses and drivers across every touch point and for every use case. We design, develop, and manufacture complete, integrated hardware and software solutions for every charging scenario: from home and multifamily to workplace and fleet. From a top-rated mobile app and award-winning services and support to the most reliable network and stations, ChargePoint has you covered.

Scale

As EV adoption grows and charging becomes a necessity for your business, you want to rest assured that the charging solution you invest in today will set you up for success in the future by enabling you to support more drivers, add the latest software features and expand your EV fleet with minimal disruption to your business. The EV charging solution you invest in today must set you up for success tomorrow. ChargePoint offers seamless scalable solutions that grow with your business. We will help you get started easily, up to speed quickly and, when the time comes, ramp up effortlessly—all with minimal disruption to your business. Our extensive expertise with incentives, rebates and grants will even save you money every step of the way. No wonder 80% of Fortune 50 companies are ChargePoint customers.

Quality

You need an EV charging solution that just works no matter how it is used, where it is used or when it is used. A solution that is so reliable that you can just set it and forget it. Your EV charging solution has to work, every time. That is why ChargePoint is the only company that has made a major investment in quality testing on all our stations and software. ChargePoint is the only EV charging solutions company with an advanced in-house testing lab. We rigorously test all our stations and software to ensure your investment can stand up to any element, scenario, or mishap. All our products are UL-listed, ENERGY STAR® and CE (EU) certified, and our modular design minimizes downtime. With so much riding on the New Fueling Network, your EV charging solution just has to work, every time. With ChargePoint, it will.

Service

Best-in-class support is essential for providing a high caliber experience for all participants in the fueling network, whether one is driving a personal vehicle, delivering goods, driving work vehicles, or riding shared transport.

Security

In 2024, ChargePoint's software solutions received FedRAMP certification. The Federal Risk and Authorization Management Program (FedRAMP) is a program housed in the U.S. General Services Administration (GSA) and created to standardize the assessment, authorization, and monitoring of cloud computing services used by federal agencies. Cloud service providers (CSPs), software-as-a-service (SaaS) companies, and other cloud providers seeking to work with federal government agencies need to demonstrate FedRAMP compliance to do business with federal agencies. ChargePoint was among the first EVSE OEMs to achieve this stringent certification, demonstrating that our software solutions meet the highest standard of cybersecurity.

Technology

ChargePoint has a number of unique attributes related to technological developments that set us apart from other charger OEMs. From Omni Port, to MCS, to AI-empowered troubleshooting, to anti-vandalism features, ChargePoint's products remain at the cutting edge of technological advancement. For more information on our technological developments, please see our response to Question 45.

49	Describe all end-user payment methods offered for charging, as applicable.	<p>ChargePoint</p> <p>EV drivers can register with a ChargePoint driver account to enable greater functionality and convenience via the ChargePoint Network. This is a free service to EV drivers and does not any subscription or any setup fee to join. ChargePoint offers a variety of payment options to ensure EV Drivers can have the flexibility to pay the way they want. Depending on the station operator needs and how they configure their ChargePoint networked station, EV drivers will be able to use multiple point-of-sale methods including:</p> <ul style="list-style-type: none"> -Credit Card: Drivers may use a contactless credit card or call the toll-free number clearly displayed on every station 24/7 to authorize charging. EV drivers will be able to pay via a credit card without having a ChargePoint account or the mobile app. -Apple Pay and Google Pay "Tap to Pay": ChargePoint stations are compatible with Apple and Android phones using NFC technology with Google Pay and Apple Pay, allowing drivers to pay by tapping their phones at the station as if they were using a contactless credit card. No membership or registration required. -ChargePoint Account and RFID Card: New drivers can open an account online and sign up to receive a free ChargePoint card. The driver's ChargePoint account is synched to the driver's credit card, PayPal, Google Pay, or Apple Pay as a funding source. -ChargePoint Mobile App: EV drivers can start and stop charging with just one tap in the mobile ChargePoint app. Like the ChargePoint RFID card, this app is synched to the driver's ChargePoint account. -Smartphone and Smartwatch "Tap to Charge": ChargePoint drivers can use the NFC capabilities of their Android or Apple smartphone or smartwatch and tap at the station in lieu of using an RFID card. This feature ties the session to the driver account, enabling all features of the mobile application and activity tracking. -Roaming Between Networks: ChargePoint registered drivers can utilize the ChargePoint app to initiate a charging session on any implemented roaming partner charging network, and conversely can utilize a roaming network's account to activate a station on the ChargePoint Network. ChargePoint is a founding member of the effort to develop roaming agreements between all major charging networks to help charging seamless for all EV drivers. <p>ChargePoint handles the entire billing process on behalf of all parties to make it easy for all. All payment processing, funds transfer and collections are handled automatically with ChargePoint aggregating and remitting the balance, net fees, to the station operator on a quarterly basis.</p>
50	Identify the data collected when your equipment, products, and services are accessed by an end-user.	<p>ChargePoint</p> <p>As it relates to data privacy, ChargePoint is committed to the security of all customers' data and service. ChargePoint has achieved some of the most stringent information security standards in the industry as we are certified under PCI DSS, ISO 27001, SOC II Type II, FedRamp (the U.S. government standard for highly secure cloud services), and comply to GDPR and CCPA privacy requirements. Please visit our Trust Center to learn more about ChargePoint's security posture and request access to security documentation: https://trust.chargepoint.com/. For specific on our privacy policy, which includes information we collect, please visit https://na.chargepoint.com/privacy_policy.</p> <p>As it relates to charging data available to users, ChargePoint provides extensive monitoring and reporting capabilities in a user-friendly and highly flexible web interface. ChargePoint stations are continuously communicating over the ChargePoint network and status updated in real-time and available on the web-based admin interface and via push alerts. The ChargePoint web interface provides the tools necessary to actively monitor and manage all stations, including near real-time status for each port, making it easy to view important data in a clear and concise table format. All data reports may be exported to Excel or CSV format from the reports page directly. The categories of reporting available on the ChargePoint web portal include:</p> <ul style="list-style-type: none"> -Analytics: A large collection of information, including peak occupancy, session information, energy dispensed, and GHG savings. There are several reports under Analytics including the Unique Driver Report, Session Length Histogram Report, and the Average Utilization Report. -Financial: If a fee is associated with charging, this report shows the monthly Flex Billing statement, including how much Drivers spent charging at the Organization's stations, and how much money the Organization receives monthly. -Logs: A chronology of configuration changes and the success or failure of any attempt by the ChargePoint cloud to download information to the stations. -Audit Trail: All configuration and other actions including the user account that performed the action. -Alarms: A table of station events, including service-affecting faults.

51	Describe applicable data security measures and identify any services performed outside the US or Canada, as applicable.	<p>ChargePoint ChargePoint is committed to the security of all customers' data and service. ChargePoint has achieved some of the most stringent information security standards in the industry as we are certified under PCI DSS, ISO 27001, SOC II Type II, FedRamp (the U.S. government standard for highly secure cloud services), and comply to GDPR and CCPA privacy requirements. Please visit our Trust Center to learn more about ChargePoint's security posture and request access to security documentation: https://trust.chargepoint.com/.</p> <p>As further evidence of ChargePoint's commitment to cyber security, ChargePoint's software solutions was the first to receive FedRAMP certification. The Federal Risk and Authorization Management Program (FedRAMP) is a program housed in the U.S. General Services Administration (GSA) and created to standardize the assessment, authorization, and monitoring of cloud computing services used by federal agencies. Cloud service providers (CSPs), software-as-a-service (SaaS) companies, and other cloud providers seeking to work with federal government agencies need to demonstrate FedRAMP compliance to do business with federal agencies.</p> <p>ChargePoint also maintains PCI compliance and is audited on an annual basis by Coalfire, an independent 3rd party Qualified Security Assessor (QSA). Coalfire has more than 17 years' experience in IT security and compliance, serving thousands of client organizations across the United States and Europe. Their client list includes 3M, AWS, Azure, Orion Health, Concur, InstaMed, and many more.</p> <p>ChargePoint's Information Security Policy is based on the PCI-DSS 3.2.1 information security standard. We review our policy at least annually. The PCI DSS standard requires a comprehensive information security policy that is used throughout the organization and is distributed to all system users, including contractors, vendors, and business partners. ChargePoint uses this chapter of its policies, Requirement 12, as a stand-alone security policy for that purpose, in addition to Requirement 12's other functions within the PCI standard.</p> <p>ChargePoint provides services to thousands of customers through a cloud-based platform that is hosted at Amazon AWS. The IT infrastructure that AWS provides to its customers is designed and managed in alignment with security best practices and a variety of IT security standards, including: -SOC 1/SSAE 16/ISAE 3402 (formerly SAS70), SOC2, SOC3. -FISMA, DIACAP, and FedRAMP. -DOD CSM Levels1-5, PCI DSS Level1. -ISO 9001 / ISO27001. -ITAR, FIPS140-2, and MTCS Level3.</p> <p>The production environment at AWS is isolated from the ChargePoint corporate network. ChargePoint also has no connect to any of our partner networks. The charging stations all communicate over the cellular network, bypassing the need for any local IT connectivity. Access to the cloud-based platform is via standard web browser with no plugins required.</p>	*
52	Demonstrate your capabilities around long-term stewardship of proposed equipment, products, or services offered such as maintenance, performance warranties and guarantees, operational uptime, hardware warranties, and similar stewardship functions.	<p>ChargePoint (Assure) ChargePoint's standard hardware warranty is one-year parts only for commercial stations. To provide greater peace of mind, ChargePoint recommends our Assure service for ChargePoint manufactured commercial charging stations for Sourcewell members. With Assure, ChargePoint takes responsibility for fixing hardware issues by providing parts, labor, and orchestration of repairs by expert support specialists. Proactive monitoring, regular reports and unlimited changes to station policies are included with Assure, as well as one business day response to requests and 98% annual uptime. Sourcewell members can also get professional guidance when configuring their stations to make the most of their charging stations.</p> <p>Summary of Assure features: -24x7 proactive station health monitoring. -Dispatch of repair technicians when required. -Next business-day, on-site response after parts are delivered. -Unlimited software configuration changes. -98% annual uptime. -Monthly reports and detailed quarterly reports of station performance metrics. -Coverage of labor for repairs typically not covered under standard warranty such as vandalism, abuse, and accidents.</p> <p>For an even higher level of service, Sourcewell members can leverage our Assure Pro offering. Assure Pro provides all the benefits of Assure, plus best-in-class EV station support, monitoring, and maintenance designed to meet the needs of mission critical charging operations. With Assure Pro, ChargePoint takes responsibility for safeguarding customers' chargers by providing mission-critical remote support, proactive monitoring, and coordination of on-site repairs by expert support specialists. Assure Pro offers the benefits provided by Assure with enhanced response times including one hour response, 24 hour issue resolution, and a 99% uptime target along with annual preventative maintenance.</p>	*

Table 5B: Value-Added Attributes

Line Item	Question	Certification	Offered	Comment	
53	Select any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation and a listing of dealerships, HUB partners or resellers if available. Select all that apply.	Minority Business Enterprise (MBE)	<input type="radio"/> Yes <input checked="" type="radio"/> No	N/A	*
54		Women Business Enterprise (WBE)	<input type="radio"/> Yes <input checked="" type="radio"/> No	N/A	*
55		Disabled-Owned Business Enterprise (DOBE)	<input type="radio"/> Yes <input checked="" type="radio"/> No	N/A	*
56		Veteran-Owned Business Enterprise (VBE)	<input type="radio"/> Yes <input checked="" type="radio"/> No	N/A	*
57		Service-Disabled Veteran-Owned Business (SDVOB)	<input type="radio"/> Yes <input checked="" type="radio"/> No	N/A	*
58		Small Business Enterprise (SBE)	<input type="radio"/> Yes <input checked="" type="radio"/> No	N/A	*
59		Small Disadvantaged Business (SDB)	<input type="radio"/> Yes <input checked="" type="radio"/> No	N/A	*
60		Women-Owned Small Business (WOSB)	<input type="radio"/> Yes <input checked="" type="radio"/> No	N/A	*

Table 6A: Pricing (400 Points, applies to Table 6A and 6B)

Provide detailed pricing information in the questions that follow below.

Line Item	Question	Response *	
61	Describe your payment terms and accepted payment methods.	Payment can be made by wire transfer or direct deposit.	*
62	Describe any leasing or financing options available for use by educational or governmental entities.	ChargePoint provides "ChargePoint as a Service" (CPAAS), which allows customers to pay a monthly fee that covers the cost of equipment, warranty, and cloud services. The customer is responsible for preparing the site for civil and electrical work.	*
63	Describe any standard transaction documents that you propose to use in connection with an awarded agreement (order forms, terms and conditions, service level agreements, etc.). Upload all template agreements or transaction documents which may be proposed to Participating Entities.	ChargerCrew will provide a copy of the Assure Warranty Terms and Conditions and the Master Service Subscription Agreement. Please find the ChargePoint Assure Warranty and Master Service Subscription documents in the documents section of our bid.	*
64	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	We are accepting all major credit cards but we are not accepting P-card procurements at this time. We are open to discuss to implementation of P-card procurement depending on the purchasing volume.	*

65	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	We have provided line-item discounts for each available part number we can offer. We have listed the MSRP pricing, the applicable discount percentage and the discounted price for Sourcewell members, see uploaded price list in CAD and USD.	*
66	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	The discount percentage and the discounted price are listed per line item in the uploaded pricelist.	*
67	Describe any quantity or volume discounts or rebate programs that you offer.	We offer assistance to Canadian Sourcewell members in applying for carbon rebate credits, subject to availability. Additionally, our team has extensive experience in securing government funding, and we are well-equipped to support Sourcewell members throughout the application process.	*
68	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "non-contracted items". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	We provide SLD's for Level 3 turnkey installations, plus we provide installation services and project management. We also can provide a quote for precast bases and bollards and delivery and lifting on site.	*
69	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	<p>The standard installation cost for a Level 2 charging station is \$285 per unit. We are also available to provide a customized quote for the installation of Level 3 EV chargers.</p> <p>It is required that all installers or Electrical Contractors complete ChargePoint's official installer training, which incurs a one-time fee of \$125 per individual. Upon successful completion, participants will receive a certificate of completion.</p> <p>The activation fee for both Level 2 and Level 3 EV chargers is \$365 per unit. This process connects the units to the cloud, enabling them to be visible on the ChargePoint portal.</p> <p>We offer configuration services for access control and custom charging fees at no additional cost. Additionally, we provide online customer training, designed to empower municipalities, colleges, and universities to make future changes to their systems independently.</p>	*

70	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	<p>Freight, Delivery, and Shipping Program</p> <p>1. Freight, Shipping, and Delivery Costs</p> <p>Freight Charges: Shipping costs are not included in the base pricing and will be calculated separately based on:</p> <ul style="list-style-type: none"> • Delivery location (distance from our distribution center or manufacturer). • Shipment weight, size, and volume. • Preferred shipping method (standard, expedited, or specialized handling). • Delivery Fees: Additional charges may apply for remote or restricted-access locations. • Shipping Carrier Options: We utilize reputable freight carriers such as [e.g., FedEx Freight, UPS, DHL, or LTL freight providers] to ensure reliable and timely deliveries. <p>2. Shipping Methods and Delivery Timeline</p> <ul style="list-style-type: none"> • Standard Delivery: Typically 5-10 business days from order processing, depending on location. Delivery to commercial locations with standard dock access. • Expedited Delivery: Available upon request for an additional charge. Shipping timeframes vary based on service level (e.g., 3-day) depending on location. • Freight Shipment Tracking: Customers receive a tracking number and estimated delivery date upon shipment. <p>3. Special Considerations</p> <p>Shipping to Remote or High-Security Areas:</p> <ul style="list-style-type: none"> • Additional fees may apply for deliveries requiring special arrangements, such as gated facilities or locations without loading docks. • Damaged or Lost Shipments: We work closely with our shipping partners to resolve any freight claims efficiently. Any issues must be reported within 24 hours of delivery. • Customer Pickup Option (if applicable): Some products may be available for pickup at our warehouse in Woodstock, ON to avoid shipping costs. <p>For a specific shipping quote or additional details on freight arrangements, we are happy to provide customized estimates based on location and delivery needs.</p>	*
71	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	We do not provide freight to Alaska or Hawaii, however we are providing freight and installation services in Canada from Coast to Coast. For Example; our head office is located west of Toronto, ON Canada, and we are currently managing a turnkey installation in Vancouver, BC.	*
72	Describe any unique distribution and/or delivery methods or options offered in your proposal.	ChargerCrew owns and operates a truck/crane combination, which enables us to directly deliver products to the site and efficiently lift the concrete precast bases into position. This equipment significantly reduces both time and costs by eliminating the need to rent or coordinate additional lifting equipment, such as a zoom boom, forklift, or crane, for placing either the bases or the Level 3 CPE250/280 or Express Plus Link and Block units.	*

73	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed agreement with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing.	<p>To ensure that Sourcewell members are obtaining the proper pricing, we implement the following self-audit measures:</p> <ul style="list-style-type: none"> • Regular Internal Audits: We conduct quarterly internal pricing audits, reviewing a sample of Sourcewell transactions to verify accuracy and compliance. • Invoice and Order Reviews: Our finance and compliance teams cross-check invoices against contract pricing to ensure all charges align with agreed-upon rates. • Corrective Action Process: If discrepancies are identified, we take immediate corrective action, including issuing price adjustments or credits if necessary. <p>2. Compliance Oversight and Reporting</p> <ul style="list-style-type: none"> • Employee Training: We provide ongoing training to our sales, customer service, and finance teams to ensure they understand and follow the pricing structure outlined in our agreement. • Customer Feedback and Dispute Resolution: We encourage Sourcewell members to report any pricing concerns, which are escalated and resolved promptly through our internal review process. <p>3. Third-Party Audit and Transparency</p> <ul style="list-style-type: none"> • Upon request, we are prepared to provide audit reports or documentation to demonstrate compliance with Sourcewell's pricing and contractual terms. • If required, we are open to working with an independent third-party auditor to verify compliance. 	*
74	If you are awarded an agreement, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the agreement.	<p>If awarded an agreement, ChargerCrew will track key performance indicators (KPIs) to measure the effectiveness and success of our partnership with Sourcewell. These internal metrics include:</p> <p>1. Sales and Utilization Metrics</p> <ul style="list-style-type: none"> • Total Sales Volume to Sourcewell Members: Track revenue and order volume from Sourcewell participating entities. This will help us measure adoption and market penetration. • Number of New Sourcewell Customers Acquired: Measure the growth of our customer base through the agreement. • Repeat Purchases from Sourcewell Members: Indicates customer satisfaction and ongoing demand for our products/services. <p>2. Customer Service and Satisfaction</p> <ul style="list-style-type: none"> • Average Response Time for Sourcewell Inquiries: Tracking response times ensures our team is providing timely support to Sourcewell members. • Customer Satisfaction Scores (CSAT): Based on feedback from Sourcewell members regarding product quality, pricing, and service. • Issue Resolution Time: How quickly and effectively we address customer concerns related to pricing, delivery, or support. <p>3. Marketing and Outreach Engagement</p> <ul style="list-style-type: none"> • Number of Sourcewell-Specific Marketing Initiatives: Track campaigns, webinars, or educational materials created to promote the agreement. • Leads Generated from Sourcewell Participation: How many potential customers inquire about our products/services through Sourcewell. <p>We will continuously analyze these data points to make improvements and maximize the success of the partnership.</p>	*
75	Provide a proposed Administration Fee payable to Sourcewell. The Fee is in consideration for the support and services provided by Sourcewell. The propose an Administrative Fee will be payable to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. The Administrative Fee will be calculated as a stated percentage, or flat fee as may be applicable, of all completed transactions utilizing this Master Agreement within the preceding Reporting Period defined in the agreement.	We are proposing a 2.95% administration fee on all completed transactions payable to Sourcewell, similar to our current OEM supply agreement.	*

Table 6B: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
76	The pricing offered is as good as or better than pricing typically offered through existing cooperative contracts, state contracts, or agencies.	ChargerCrew is committed to providing highly competitive pricing that meets or exceeds the value offered through existing cooperative contracts, state contracts, and agency agreements. As a Tier 1 ChargePoint distributor, we leverage direct manufacturer relationships and bulk purchasing power to ensure cost-effective pricing for Sourcewell Participating Entities.

Table 7A: Depth and Breadth of Offered Solutions (200 Points, applies to Table 7A, 7B and 7C)

Line Item	Question	Response *
77	Provide a detailed description of all the Solutions offered, including used Solutions if applicable, offered in the proposal.	<p>As a Distributor for ChargePoint in Canada, ChargerCrew offers ChargePoint Offerings.</p> <p>ChargePoint offers a complete range of AC and DC charging solutions for all vehicle types and charging use cases.</p> <p>Charging Equipment</p> <p>In support of this RFP, we propose the following EVSEs designed, engineered, and manufactured by ChargePoint to work seamlessly with our software and service portfolio:</p> <ol style="list-style-type: none"> 1. ChargePoint CPH50: The Home Flex (CPH50) is a residential charging station to support the single-family home market. It provides up charging up to 12kW linked with a powerful mobile app. 2. ChargePoint CPF50: The preferred AC Level 2 charging station for most fleet applications that are located at a depot/behind the fence. 3. ChargePoint CT4000: A commercial AC Level 2 charging station with additional features ideal for mixed-use applications including fleets, employee workplace, and public access charging. 4. ChargePoint CP6000: A commercial AC Level 2 charging station capable of up to 19.2 kW, with additional features ideal for mixed-use applications including fleets, employee workplace, and public access charging. 5. ChargePoint Express CPE250: DC Fast Charging up to 62.5kW (single) or 125kW (paired). Designed with high availability, serviceability, and universal compatibility in mind. 6. ChargePoint Express CPE280: DC Fast Charging up to 80 kW (single) or 160 kW (paired). Designed with high availability, serviceability, and universal compatibility in mind. 7. ChargePoint Express Plus: Distributed DC Fast Charging from 200 to 500 kW. Designed on a modular basis to scale with vehicles and power needs. 8. ChargePoint Express Plus Pantograph: The Express Plus platform is also designed to work with a pantograph-style connector, allowing for higher power charging and more compact vehicle parking. This solution replaces the plug-in cable on the Power Link with a pantograph charging arm that mounts overhead the vehicle and actuates down to connect to roof-mounted "charge rails." <p>Please refer to the attached data sheets for additional information on the proposed charging stations or visit https://www.chargepoint.com/businesses/stations.</p> <p>Charging Software</p> <p>ChargePoint's EV charge management software is designed to provide operational visibility and management of the complete charging ecosystem and to enable fleet operators to reduce operating costs, increase operational efficiency, and deliver on their mission critical needs. ChargePoint's cloud-based software includes a full suite of features to manage stations including a dashboard, manage access control, set pricing, collected driver fees, view real-time vehicle charging status and remote diagnostics, and track and analysis all charging sessions at the site. Software plans are available in 1-to-5-year terms and are tailored to the specific station and use case. Available plans include but are not limited to:</p> <ul style="list-style-type: none"> - Power Plan - Commercial Plan - Fleet Commercial Plan - Enterprise Plan

		<ul style="list-style-type: none"> - Fleet Enterprise Plan - Fleet Operations <p>For additional details, please visit https://www.chargepoint.com/businesses/software.</p> <p>Telematics</p> <p>ChargePoint's telematics solution is the perfect complement to ChargePoint software and can monitor the performance and efficiency of any fleet's vehicles. To collect vehicle data, fleets must equip their vehicles with ChargePoint DataHub hardware. As a plug-and-play solution, the DataHub is small, energy efficient, and easy to install. The data collected from the fleet's vehicles are uploaded to the same user-friendly platform as ChargePoint's CMS, with real-time location of a fleet's vehicles, vehicle status, statistics, and alerts displayed on the dashboard. ChargePoint telematics empowers fleets to make data-informed route planning decisions, optimize charging schedules, and streamline fleet operations. For additional details please visit https://www.chargepoint.com/fleet/telematics.</p> <p>Services</p> <p>ChargePoint offers a range of services to support our proposed EV charging solutions. This includes:</p> <ul style="list-style-type: none"> - Extended Parts Only Warranty: Expansion of terms for parts only coverage beyond initial 2 years -Assure/Assure Pro: Optional extended and enhanced warranty providing proactive monitoring, coordinated repairs, full coverage of parts and labor, and uptime of 98% (99% with Assure Pro). -Professional Services: These ala carte services are available depending on the specifics of a given site deployment and the needs of the customer. Services include modeling, preliminary site design and engineering, project management, installation and commissioning, and training. Prices are available on a per project basis based on the scope of work. 	
78	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	<p>As a Distributor for ChargePoint in Canada, ChargerCrew offers ChargePoint Offerings.</p> <p>ChargePoint offers a wide range of products and services that can be broadly categorized into:</p> <ul style="list-style-type: none"> - Cloud - Hardware: Stations - Services: Commissioning - Services: OCPP Onramp - Services: Activation - Services: Installation - Warranty: Assure - Warranty: Parts Only 	*
79	Demonstrate your experience and capabilities installing and supporting Level 3 DC Fast Chargers	<p>Since 2017, ChargerCrew has installed 31 ChargePoint CPE250 DC and 11 ChargePoint Express Plus (EXPP) DC Level 3 Ports across Canada. (42 Level 3 DC Fast Charging ports total).</p> <p>All installations were performed by our installation technicians and master electricians; who handled the entire installation process, from site assessments, permitting, utility coordination, civil construction, and commissioning. We actively support all of our DC fast charger installation through our proactive daily dashboard monitoring program, and provide on-site repairs for customers.</p> <p>ChargePoint</p> <p>ChargePoint currently has over 24,000 DC ports deployed across our network. We have extensive experience designing, deploying, and supporting DC fast chargers. In addition to our suite of Level 2 offerings, we offer a multitude of DC products, including:</p> <ul style="list-style-type: none"> -CPE250. -CPE280. -Express Plus. -Express Plus Pantograph -Dozens of third party manufactured EVSEs on the ChargePoint Network <p>Our vast network of installation partners across North America have the experience, knowledge, and expertise required to install, support, and maintain DC fast chargers. For more information on each of our DC offerings, please see our response to Question 77.</p>	*

80	Demonstrate the capabilities of proposed equipment, products, or services in regard to Charger-to-Charger Network Communication, Charging Network-to-Charging Network Communication, and Charging Network-to-Grid Communication.	<p>ChargePoint</p> <p>Charger to Charger Network: In addition to manufacturing and selling our own EV charging equipment, ChargePoint has over 10 years of experience with integrating EVSEs from other manufacturers onto our network. The ChargePoint Network supports the OCPP v1.6J and 2.0.1 protocol making it possible to integrate any charging station that communicates via the protocol onto our network. ChargePoint has developed a robust integration program with a dedicated team to facilitate this process to adequately conduct integration and ensure stations works as expected. Currently, our global portfolio of charge management software supports charging hardware from: ABB, Alfen, IES, Alpitronics, BTC Power, Ebusco, Heliox, Proterra, Siemens, Tritium, LG and more.</p> <p>Charger Network to Charger Network: ChargePoint was a founding member of the industry effort to enable "roaming" which provides seamless EV driver access, including payment, to multiple charging networks via one native account. This is enabled via the OCPI open protocol that governs the communications between charging networks. ChargePoint has entered into agreements with all of the major charging networks to help simplify the EV driver experience. This includes EVGo, Greenlots, AddEnergy (FLO), EVConnect, Enel X and dozens of more roaming partnerships in Europe.</p> <p>Charger Network to Grid: ChargePoint was one of the first charging networks to be certified as OpenADR 2.0b compliant to help support the broadcasting of price signals and demand response events from utilities to charging station operators. Our newer stations, including the CP6000 and Express Plus, also support 15118 enabling more advanced communication between vehicles and the grid. In addition, ChargePoint offers a full set of Soap/XML based Application Programing Interfaces (APIs). APIs can be used to retrieve financial transaction data, manage charging stations, view detailed station information, real-time status, and to get a list of active station alarms. ChargePoint has completed or initiated integration discussions with the most common platform including: Geotab, ChargePoint, Clever Devices, AssetWorks, Trapeze, Voyager, Wright Express (WEX), and more.</p>
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Table 7B: CATEGORY 1 ON-GRID *ONLY SUBMIT FOR CATEGORY 1 OR CATEGORY 2*****

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

☐ We will not be submitting for Table 7B: CATEGORY 1 ON-GRID ***ONLY SUBMIT FOR CATEGORY 1 OR CATEGORY 2***

Line Item	Category	Requested equipment, products or services	Offered *	Comments
81	Category 1: On-Grid Electric Vehicle Supply Equipment and related services	All forms of network and non-network electric vehicle charging hardware and related infrastructure, including charging stations	<input checked="" type="radio"/> Yes <input type="radio"/> No	<p>ChargePoint Offerings</p> <p>ChargePoint offers a complete range of networked AC and DC charging solutions for all vehicle types and charging use cases. In support of this RFP, we propose the following EVSEs designed, engineered, and manufactured by ChargePoint to work seamlessly with our software and service portfolio:</p> <ol style="list-style-type: none"> 1. ChargePoint CPH50: The Home Flex (CPH50) is a residential charging station to support the single-family home market. It provides up charging up to 12kW linked with a powerful mobile app. 2. ChargePoint CPF50: The preferred AC Level 2 charging station for most fleet applications that are located at a depot/behind the fence. 3. ChargePoint CT4000: A commercial AC Level 2 charging station with additional features ideal for

				<p>mixed-use applications including fleets, employee workplace, and public access charging.</p> <p>4. ChargePoint CP6000: A commercial AC Level 2 charging station capable of up to 19.2 kW, with additional features ideal for mixed-use applications including fleets, employee workplace, and public access charging.</p> <p>5. ChargePoint Express CPE250: DC Fast Charging up to 62.5kW (single) or 125kW (paired). Designed with high availability, serviceability, and universal compatibility in mind.</p> <p>6. ChargePoint Express CPE280: DC Fast Charging up to 80 kW (single) or 160 kW (paired). Designed with high availability, serviceability, and universal compatibility in mind.</p> <p>7. ChargePoint Express Plus: Distributed DC Fast Charging from 200 to 500 kW. Designed on a modular basis to scale with vehicles and power needs.</p> <p>8. ChargePoint Express Plus Pantograph: The Express Plus platform is also designed to work with a pantograph-style connector, allowing for higher power charging and more compact vehicle parking. This solution replaces the plug-in cable on the Power Link with a pantograph charging arm that mounts overhead the vehicle and actuates down to connect to roof-mounted "charge rails."</p> <p>Please refer to the attached data sheets for additional information on the proposed charging stations or visit https://www.chargepoint.com/businesses/stations.</p>	*
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82		Services related to the offering of electric vehicle charging hardware, including maintenance, repair, parts, supplies, and training	<input checked="" type="radio"/> Yes <input type="radio"/> No	<p>ChargePoint Offerings:</p> <p>ChargePoint offers a range of services to support our proposed EV charging solutions. This includes:</p> <ul style="list-style-type: none"> - 24/7 driver and technical support - Extended Parts Only Warranty: Expansion of terms for parts only coverage beyond initial 2 years -Assure/Assure Pro: Optional extended and enhanced warranty providing proactive monitoring, coordinated repairs, full coverage of parts and labor, and uptime of 98% (99% with Assure Pro). - Commissioning of ChargePoint DC stations -Training: ChargePoint's Training & Certification Program. Refer to our response to Question 28 for more information on ChargePoint's Training & Certification Program. 	*
83		Site assessment, site preparation and materials, and installation services related to electric vehicle charging hardware	<input checked="" type="radio"/> Yes <input type="radio"/> No	<p>Site assessments, prep, and installation services are all included in ChargerCrew's Turnkey EV Charging services.</p> <p>EVSE Services Offered:</p> <ul style="list-style-type: none"> • End-to-End Project Management • Full-service installation support - site assessments, permitting, utility coordination/ connection, site preparation & materials, civil construction, electrical work, site clean up & finishing (bollards, signage, pavement painting) and software integration. • In-House ChargePoint certified Installation Crews with specialized equipment (including Class 8 HiWay trucks and cranes) eliminate reliance on third-party contractors. • Certified Electrical & Technical Services – Code-compliant electrical installations performed by master electricians. Once installed, we coordinate ESA (or other relevant) inspection. 	*

84		Electric vehicle supply network service providers and operators, charge monitoring and reporting services, billing services, grid and power management solutions, with related software technology	<input checked="" type="radio"/> Yes <input type="radio"/> No	<p>ChargePoint Offerings Charging Software</p> <p>The ChargePoint Network is one of the largest, most advanced charge point operating networks (CPON) in the world with more than 300,000 activated places to charge on its network, and access to an additional 800,000 public places to charge through roaming integrations with other major networks. ChargePoint's EV charge management software is designed to provide operational visibility and management of the complete charging ecosystem and to enable fleet operators to reduce operating costs, increase operational efficiency, and deliver on their mission critical needs. ChargePoint's cloud-based software includes a full suite of features to manage stations including a dashboard, manage access control, set pricing, collected driver fees, view real-time vehicle charging status and remote diagnostics, and track and analysis all charging sessions at the site. Software plans are available in 1-to-5-year terms and are tailored to the specific station and use case. Available plans include but are not limited to:</p> <ul style="list-style-type: none"> - Power Plan - Commercial Plan - Fleet Commercial Plan - Enterprise Plan - Fleet Enterprise Plan - Fleet Operations <p>For additional details, please visit https://www.chargepoint.com/businesses/software.</p>	*
85		Category 1 responders MAY include off-grid (Category 2) solutions in their response, are you proposing Category 2 equipment?	<input type="radio"/> Yes <input checked="" type="radio"/> No	<p>We are only proposing Category 1 Solutions.</p>	*

Table 7C: CATEGORY 2 OFF-GRID ***ONLY SUBMIT FOR CATEGORY 1 OR CATEGORY 2***

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

☒ We will not be submitting for Table 7C: CATEGORY 2 OFF-GRID ***ONLY SUBMIT FOR CATEGORY 1 OR CATEGORY 2***

Line Item	Category	Requested equipment, products or services	Offered *	Comments	
86	Category 2: Solar and Off-Grid ONLY Electric vehicle charging hardware and related infrastructure, including charging stations	All forms of network and non-network electric vehicle charging hardware and related infrastructure, including charging stations	<input type="radio"/> Yes <input type="radio"/> No		*
87		Services related to the offering on electric vehicle charging hardware, including maintenance, repair, parts, supplies, and training	<input type="radio"/> Yes <input type="radio"/> No		*
88		Site assessment, site preparation and materials, and installation services related to electric vehicle charging hardware	<input type="radio"/> Yes <input type="radio"/> No		*
89		Electric vehicle supply network service providers and operators, charge monitoring and reporting services, billing services, grid and power management solutions, with related software technology	<input type="radio"/> Yes <input type="radio"/> No		*
90		Category 2 responders may ONLY offer solutions capable of operating off-grid	<input type="radio"/> Yes <input type="radio"/> No		*

Table 8: Exceptions to Terms, Conditions, or Specifications Form

Line Item 91. NOTICE: To identify any exception, or to request any modification, to Sourcewell standard Master Agreement terms, conditions, or specifications, a Proposer must submit the proposed exception(s) or requested modification(s) via redline in the Master Agreement Template provided in the “Bid Documents” section. Proposer must upload the redline in the “Requested Exceptions” upload field. All exceptions and/or proposed modifications are subject to review and approval by Sourcewell and will not automatically be included in the Master Agreement.

Do you have exceptions or modifications to propose?	Acknowledgement *
	<input type="radio"/> Yes <input checked="" type="radio"/> No

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as “Marketing Plan.”

- [Pricing](#) - Appendix_Commercial Response_ChargerCrew_sourcewell_Final.xlsx - Tuesday February 18, 2025 14:07:46
- [Financial Strength and Stability](#) - Arntjen Clean Energy.pdf - Tuesday February 18, 2025 07:08:35
- [Marketing Plan/Samples](#) - ChargerCrew Marketing Strategy Sourcewell.pdf - Tuesday February 18, 2025 12:39:12
- WMBE/MBE/SBE or Related Certificates (optional)
- [Standard Transaction Document Samples](#) - Standard Transaction Sample_ChargerCrew.pdf - Tuesday February 18, 2025 13:32:45
- [Upload Additional Document](#) - ChargerCrew & ChargePoint Supporting Documents.zip - Tuesday February 18, 2025 15:14:30
- Requested Exceptions (optional)

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT OF COMPLIANCE

I certify that I am an authorized representative of Proposer and have authority to submit the foregoing Proposal:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for award.
3. The Proposer certifies that:
 - (1) The prices in this Proposal have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Proposer or competitor relating to-
 - (i) Those prices;
 - (ii) The intention to submit an offer; or
 - (iii) The methods or factors used to calculate the prices offered.
 - (2) The prices in this Proposal have not been and will not be knowingly disclosed by the Proposer, directly or indirectly, to any other Proposer or competitor before award unless otherwise required by law; and
 - (3) No attempt has been made or will be made by Proposer to induce any other concern to submit or not to submit a Proposal for the purpose of restricting competition.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest is created when a current or prospective supplier is unable to render impartial service to Sourcewell due to the supplier's: a. creation of evaluation criteria during performance of a prior agreement which potentially influences future competitive opportunities to its favor; b. access to nonpublic and material information that may provide for a competitive advantage in a later procurement competition; c. impaired objectivity in providing advice to Sourcewell.
5. Proposer will provide to Sourcewell Participating Entities Solutions in accordance with the terms, conditions, and scope of a resulting master agreement.
6. The Proposer possesses, or will possess all applicable licenses or certifications necessary to deliver Solutions under any resulting master agreement.
7. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
8. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Jurgen van Dijken, Business Development Manager, ChargerCrew Canada Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the obligations contemplated in the solicitation proposal.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum**" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_8_Electric_Vehicle_Supply_Eqpt_RFP 021825 Mon February 10 2025 04:10 PM	<input checked="" type="checkbox"/>	2
Addendum_7_Electric_Vehicle_Supply_Eqpt_RFP 021825 Fri February 7 2025 03:13 PM	<input checked="" type="checkbox"/>	2
Addendum_6_Electric_Vehicle_Supply_Eqpt_RFP 021825 Thu February 6 2025 08:02 AM	<input checked="" type="checkbox"/>	1
Addendum_5_Electric_Vehicle_Supply_Eqpt_RFP 021825 Fri January 31 2025 02:11 PM	<input checked="" type="checkbox"/>	1
Addendum_4_Electric_Vehicle_Supply_Eqpt_RFP 021825 Mon January 27 2025 04:16 PM	<input checked="" type="checkbox"/>	1
Addendum_3_Electric_Vehicle_Supply_Eqpt_RFP 021825 Thu January 23 2025 03:27 PM	<input checked="" type="checkbox"/>	2
Addendum_2_Electric_Vehicle_Supply_Eqpt_RFP 021825 Wed January 22 2025 03:23 PM	<input checked="" type="checkbox"/>	1
Addendum_1_Electric_Vehicle_Supply_Eqpt_RFP 021825 Mon January 6 2025 03:00 PM	<input checked="" type="checkbox"/>	1